

# **Welcome to Saint Patrick's Primary School**



## **School Handbook**

## Welcome to St. Patrick's Primary School

On behalf of St. Patrick's Primary School community, 'Welcome'.

We offer a very welcoming, safe and caring ethos where all of our children are valued and encouraged, and have their rights delivered in attaining their full potential.

We do this in full partnership with you the parents and carers, St. Patrick's Parish and the wider community of Anderston and beyond.

We educate our children for life by preparing them intellectually, emotionally and spiritually through our formal and informal curriculum. We hope that through the experiences and activities we provide, our children will become Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors.

We look forward to working with you and your child and hope that this will be the start of a strong partnership.

Yours sincerely

*Louise Kerr*  
Head Teacher

### **A CHARTER for CATHOLIC SCHOOLS in SCOTLAND**

The mission of the Catholic school is to develop as a community of faith and learning, providing the highest quality of education, and offering formation through the promotion of Gospel values, through celebration and worship, and through service to the common good.

**All Catholic schools in Scotland**, in honouring Jesus Christ as the Way, the Truth and the Life, will feature the following characteristics:

- a commitment to the integrated education and formation of the whole person, in close partnership with parents as the first educators of their children;
- an inclusive ethos which aims to honour the life, dignity and voice of each person, made in the image of God;
- a commitment to the search for wisdom in life and to the pursuit of excellence, through the development of each person's unique God-given talents;
- a commitment to the spiritual formation of the school community, through the shared experience of prayer and liturgy, and in partnership with local parishes;
- the provision of religious education programmes which will enable young people to develop their understanding of Gospel values and of how to apply them to life;
- a commitment to uphold the moral teaching, faith tradition and sacramental life of the Catholic Church;
- a commitment to communicate Catholic social teaching and thereby to promote social justice and opportunity for all;
- a commitment to ecumenical action and the unity of Christians;

- the promotion of respect for different beliefs and cultures and for inter-faith dialogue;
- a commitment to support the continuing professional and spiritual development of staff.

**All staff appointed to a Catholic school** are expected to support and promote the aims, mission, values and ethos of the school, as illustrated in this Charter.

### **School Vision & Values - Mission Statement**

In St Patrick's Catholic Primary School

our mission is to develop the God-given skills,  
talents and person of every child, that each may  
go out into the world, a young responsible citizen,  
confident and ready to meet the challenges of life  
with faith, truth and courage.

Our school motto is **To Live To Learn To Love**



### **School Information**

<b>School Name:</b>	St. Patrick's Primary School
<b>Address:</b>	10 Perth Street Anderston Glasgow G3 8UQ
<b>Telephone Number</b>	0141 221 2921
<b>Email:</b>	<a href="mailto:headteacher@st-patricks-pri.glasgow.sch.uk">headteacher@st-patricks-pri.glasgow.sch.uk</a>
<b>Website:</b>	<a href="http://www.st-patricks-primary.co.uk">www.st-patricks-primary.co.uk</a>
<b>Twitter:</b>	<a href="https://twitter.com/stpatrickspri">Twitter@ stpatrickspri</a>

You can cut out the following information and have it on your fridge, purse or work desk etc. for ease of finding the numbers required.

**Contact Details:**

St. Patrick's Primary School  
10 Perth Street  
Glasgow  
G3 8UQ  
Phone: 0141 221 2921

Email: [headteacher@st-patricks-pri.glasgow.sch.uk](mailto:headteacher@st-patricks-pri.glasgow.sch.uk)

Website: [www.st-patricks-primary.co.uk](http://www.st-patricks-primary.co.uk)

**Denominational status:** Roman Catholic, Co-educational  
**Current Roll:** 204  
**Capacity:** The working capacity of the school may vary depending upon the number of pupils at each stage and the ways in which the classes are organised.

**Stages taught:** P1 - P7

**Parent Council Chairperson:** Mrs V Batulla  
**Church Representative:** Mr Barry McCartan

**School Staff**

**Head Teacher:** Mrs Louise Kerr  
**Depute Head Teacher:** Miss Laura Wilson  
**Principal Teacher:** Mrs Jacqueline Whyte

**Class Teachers**

Primary 1 Mrs Teresa Lally  
Primary 2/1 Mrs Rachael Higgins  
Primary 2 Miss Alex Meldrum  
Primary 3 Miss Ursula Madden  
Primary 4 Mrs Jacqueline Whyte  
Primary 5 Mrs Nuala Walsh  
Primary 6 Miss Caoilfhionn McNamara  
Primary 7 Miss Clare Bonner

Nurture Teacher Miss Claire Cassidy  
EAL Teacher Miss Christine Murray  
CLOL (Challenge Leader of Learning) Mrs Joanne Tait  
Support Teachers Miss Elizabeth O'Reilly

Mrs Denise MacQueen  
Mrs Marisa Stark

### **Pupil Support Staff**

Mrs Jean Ionta  
Mrs Caitlin Shaw  
Ms Laura Collins  
Mrs Michelle Howie  
Mrs Patricia Steele

Miss Helen Coyne (Nurture Assistant)

### **Clerical Support**

Mrs Flora Dalrymple  
Ms Laura Ann Pollok

### **Janitor**

Mr William O'Hara

### **Dining Hall Supervisor**

Ms Marie Campbell

### **Enrolment**

Registration of Primary 1 children takes place **on-line** in November and is advertised widely in the local press. Prospective parents are welcome to visit the school and should contact the school office. We have two 'Open Afternoons' each year, in October.

Register on-line - see the link below.

Families living out with the catchment area are welcome to make a placing request to attend Saint Patrick's Primary School but must enrol their child at their local school as a first step. Further information is available using the following - <https://www.glasgow.gov.uk/index.aspx?articleid=18426>

The Education authority does not provide transport for those pupils in receipt of a placing request other than in exceptional circumstances and where appropriate legislation applies.

### **Organisation of Classes**

The following guidelines set by Scottish Government apply.

P1	maximum 25
P2&3	maximum 30
P4 - 7	maximum 33
Composite classes	maximum 25 (Composite classes have pupils from more than one stage)

## The School Day



Breakfast Club	8.00 - 8.45am
Starting time	9am
Morning Interval	10.30 - 10.45am
Lunch Break	12.15 - 1.00pm
Dismissal Time	3pm

## School Holidays



Details of holiday dates are available on the Glasgow City Council website:  
<https://www.glasgow.gov.uk/index.aspx?articleid=17024>

## Attendance at School and Pupil Absence

Within St Patrick's Primary School good attendance is encouraged at all times and children rewarded accordingly. Parents are asked to telephone the Absence Reporting Team on **0141 287 0039** if your child is going to be absent. **This can be done from 8am on the first day of absence.** The line is open from 8am - 3.30pm, Monday to Friday.

Alternatively you can use the online form on the Glasgow City Council website:  
<https://www.glasgow.gov.uk/index.aspx?articleid=18832>

If your child is going to be absent for some time, it would be helpful to know at the earliest opportunity. The school uses daily text messaging to inform parents of their child's absence if no contact is made. All unexplained absence is investigated by the school and appropriate action taken.

## Medical & Healthcare

The school nurse / healthcare workers visit at various times during the year for routine health checks, vaccinations, dental checks, fluoride varnishing and medical examinations. Parents are kept informed by letter.

If your child becomes ill during the course of the school day, he/she may require to be sent home. Please ensure that you keep the school informed of all up to date contact details - home and mobile telephone numbers, email addresses etc.

Parents should inform the school of any medical requirements relating to their child. If a child requires medication during the school day, parents must complete the appropriate medical form. This is available on request from the school office.

### Medical Appointments during school hours

Please try and arrange doctor/dentist appointments after school or during the school holidays. If your child has an unavoidable appointment, please hand in their letter or appointment card to the school and collect them from the school office at the specified time.



### Emergency Closure of School

We make every effort to maintain a full educational service, but on some occasions circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, temporary interruption of transport, power failures or difficulties of fuel supply.



In such cases, we shall do all we can to let you know about the details of our closure or re-opening by using letters, texts, Twitter and the local media etc.

### School Uniform

Our uniform was agreed in consultation with pupils and parents. It is expected that all children attending Saint Patrick's Primary School will adhere to this dress code. We always have spare uniforms/swaps available for anyone who requires them.



The school uniform is:

- Green pullover OR sweatshirt OR cardigan
- Grey tailored trousers or skirt
- White school shirt or blouse with school tie
- White polo shirt with school logo
- Green blazer OR green fleece/waterproof jacket
- Grey tights OR white or black socks
- Green shorts and gym shoes or trainers for PE
- **Black** school shoes

St Patrick's School uniform can be purchased from the BE Schoolwear Shop at 35B Argyle St (at the back entrance to Argyle Street Station, across from the St Enoch Centre).

You may also buy on-line from [www.border-embroideries.co.uk](http://www.border-embroideries.co.uk) School ties, blazer badges and green gym shorts are available to buy from the school office.

## PE Kit

It is important that pupils come prepared to learn and for PE this requires appropriate clothing. All jewellery **MUST** be removed, this is in keeping with GCC Education Service's Policy. Pupils who are not participating in PE must have a note or a medical certificate. Pupils who are unable to participate in practical PE should still bring their kit to allow them to assist in the lesson by refereeing, keeping scores or assisting with the distribution of equipment. This ensures that they are still able to take part in some way in the work of the class and do not miss out on the knowledge and understanding of the course.

There are forms of dress that are unacceptable in school, such as items of clothing which:

- Potentially encourage factions (such as football colours)
- Could cause offence (such as anti-religious symbolism or political slogans)
- Could cause health and safety difficulties (such as loose fitting clothing, jewellery)
- Carry advertising, particularly for alcohol or tobacco

## Clothing & Footwear Grants

Parents/Carers receiving Income Support, Job Seekers Allowance, Working Tax Credit, Housing Benefit, Council Tax Benefit or Universal Credit will normally be entitled to monetary grants for footwear and clothing for their children. Information and application forms may be obtained from schools and at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>



## School Meals and Breakfast Club

Our school provides a breakfast and lunch service that offers a variety of meals and snacks including a vegetarian and Halal option. Special diets for children with medical requirements can be provided.

Please inform the head teacher and further information can be found here:

[http://www.fuelzoneprimary.co.uk/UserFiles/files/Medical Diet Leaflet%20-%20June%202017%20WEB.pdf](http://www.fuelzoneprimary.co.uk/UserFiles/files/Medical%20Diet%20Leaflet%20-%20June%202017%20WEB.pdf)

Breakfast of cereal, toast and fruit juice is available from **8am**.

Lunch may be purchased for **£1.90** daily. Breakfast is **£2 (£2 for first child in family and £1 for subsequent children)** - no charge if entitled to Free Meals.

**All children in P1-4 are entitled to a free school meal.** (Breakfast is only free to P1-4 children who qualify for free meals - \* see below)

A copy of the menu is available from the school office.

Children who prefer to bring a packed lunch are accommodated in the dining hall. On account of the obvious dangers, drinks may not be carried in glass bottles. Plastic bottles or flasks may be used instead.

All children are entitled to free milk on a daily basis.

Water is available from water coolers at all times during school day.

\*Children and young people of parents/carers receiving Income Support, income-based Job Seekers Allowance, Working Tax Credit, Child Tax Credit only, Universal Credit and income-related Employment and Support Allowance are entitled to a free breakfast and midday meal. Information and application forms for free school meals may be obtained from schools and at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>

### **Transport**

The Education Authority has a policy of providing free transport to all pupils who live out with a certain radius from their local school by the recognised shortest walking route. This policy is more generous than the law requires. This means that the provision of transport could be reviewed at any time. Parents/Carers who consider they are eligible should obtain an application form from the school or at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17882>

### **Parents as Partners in their Children's Learning**

The Scottish Schools (Parental Involvement) Act 2006 has changed the arrangements for parental representation in all schools. Since August 2007, all parents/carers are automatically members of the Parent Forum for their school and they have a right to establish a Parent Council to represent them.

### **Parent Forum**

The membership of the Parent Forum is made up of all parents/carers who have a child or young person at an education authority school. Membership of the Parent Forum allows parents/carers to have a say in the local arrangements to enable their collective views to be represented on matters such as the quality and standard of education at the school and other matters of interest to parents/carers. One of the ways parents in the Parent Forum will be able to express their views will be through the Parent Council.

### **Parent Council**

The Parent Council is a group of parents/carers selected by members of the Parent Forum to represent all the parents/carers of children at school. Parent Councils are

very flexible groups and the Parent Forum can decide on the type of group it wants to represent their views. A Parent Council could get involved in:

- Supporting the work of the school
- Gathering and representing parents' views to the Head Teacher, Education Authority and HMIe
- Promoting contact between the school, parents/carers, children and their local community
- Fundraising
- Involvement in the appointment of senior school staff

Parent Councils are recognised in law from August 2007. As a statutory body, the Parent Council has the right to information and advice on matters which affect children and young people's education. The school and the local authority must listen to what the Parent Council says and give it a proper response. Every school's Parent Council will be different because it will be parents/carers in each school who make the key decisions. The Parent Council is also entitled to support from the education authority in fulfilling its role.

### **Communication with Parents**

We will use a variety of ways in keeping in touch with you:

**Open Door Policy**- Our leadership team is available for all parents and carers at any time if they are free. Please call into the school office or phone for an appointment.

**Class Diaries** - will let parents know what homework has been set and is also used to communicate between class teachers and parents.

**Newsletters** - will be sent out on a regular basis to keep parents informed about the work of our children and the school.

**Letters** - further information which requires a response may be sent out in letter form.

**School Website** - will contain a great deal of information about our school. It is good to check this regularly.

**Twitter** - up to date information about school life and events taking place.

**Text messaging** - You will receive regular text reminders about events/school closures etc.

**Meetings** - Parents and carers are welcome in the school to discuss any aspect of their child's development and progress. To avoid disappointment, it is advisable to make an appointment.

Throughout the year parents can discuss their child's progress with the class teacher and view the child's work. They are also welcome to attend other events throughout the school year, for example, religious services, assemblies, workshops, performances etc.

### **Emergency Contact Information**

At the start of each school session, parents will be issued with the annual data check form. **Please ensure that this is completed and returned to the school.** It is also

important that you let us know if there are changes to your telephone number(s) or to those of your emergency contacts throughout the year.

### **Data Protection – use of information about children and parents/carers**

We collect information about children attending school (and also about parents/carers, emergency contacts etc. provided in the annual data check) to allow us to carry out the Council's functions as the education authority for the City of Glasgow. This may sometimes involve releasing personal information to other agencies and other parts of the Council, particularly in relation to child protection issues or criminal investigations, and it may also be used for research purposes (see the link below for more details regarding this).

Information held by the school is, in legal terms, processed by Glasgow City Council. The Council is registered as a data controller under the Data Protection Act 2018 and all personal data is treated as confidential and used only in accordance with the Data Protection Act, the General Data Protection Regulations, and the Information Use and Privacy Policy approved by the City Council. For more information on how we use personal information, or to see a copy of the Information Use and Privacy Policy, see <https://www.glasgow.gov.uk/index.aspx?articleid=18010> .

Education specific privacy statements can be accessed at <https://www.glasgow.gov.uk/index.aspx?articleid=22069>

### **Comments and Complaints**

If you have a comment or complaint, please approach the Head of Establishment in the first instance - **Mrs Louise Kerr**.

We take complaints about our services seriously and deal with them in confidence.

Glasgow City Council complaints procedures are available : <https://www.glasgow.gov.uk/index.aspx?articleid=16133>

The Customer Care Team can be contacted by letter, phone or email:

Customer Care Team  
Customer and Business Services  
Glasgow City Council  
City Chambers  
Glasgow  
G2 1DU  
Phone: 0141 287 0900

Email: [customercare@glasgow.gov.uk](mailto:customercare@glasgow.gov.uk) or [education.customercare@glasgow.gov.uk](mailto:education.customercare@glasgow.gov.uk)

The above website also includes information on data protection and freedom of information.

## Curriculum for Excellence 3-18



Curriculum for Excellence has been introduced to raise standards of learning and teaching for all 3 to 18 year olds. It aims to help prepare children and young people with the knowledge and skills they need in a fast changing world. As part of Curriculum for Excellence all children from pre-school age to the end of S3 will receive a rounded education known as a Broad General Education (BGE). Curriculum for Excellence is all about bringing real life into the classroom and taking lessons beyond it.

Through the experiences we provide at Saint Patrick's Primary School we want our children to become Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors. We are committed to providing children with a broad general education and focus on eight curriculum areas.

Expressive Arts	Health & Wellbeing	Languages	Mathematics
Religious Education (RERC)	Sciences	Social Studies	Technologies

Progress in learning is indicated through curriculum levels as detailed below.

Level	Stage
Early	The pre-school years and P1 or later
First	To the end of P4, but earlier or later for some
Second	To the end of P7, but earlier or later for some
Third & Fourth	S1-S3, but earlier for some

**Expressive Arts:** This is an 'umbrella' title covering Art & Design, Drama, Music and Dance. The inspiration and power of the arts play a vital role in enabling our children and young people to enhance their creative talent and develop their artistic skills.

**Health and Wellbeing:** Learning in Health and Wellbeing ensures that children and young people develop the knowledge, understanding and skills which they need now and in the future to help them with their spiritual, physical, emotional and social wellbeing.

**Sciences:** Through their learning in the Sciences, our children will begin to develop interest in, and an understanding of, the living, material and physical world. They will engage in a wide range of collaborative, investigative tasks, which allow them to develop important skills to become creative, inventive and enterprising adults in a world where the skills and knowledge of the Sciences are needed across all sectors of the economy.

**Social Studies:** Through Social Studies our children develop their understanding of the world by learning about other people and their values, in different times, places and circumstances.

They also develop their understanding of their environment and how it has been shaped. As our pupils mature, their experiences will be broadened using Scottish, British,

European and wider contexts for learning, while maintaining a focus on the historical, social, geographic, economic and political changes that have shaped Scotland.

**Religious Education (RERC):** Religious Education includes learning about Christianity, Islam and other world religions, and supports the development of beliefs and values. 'This Is Our Faith' is the Religious Educational syllabus which has originated in Scotland and has been created to meet the distinctive needs of our young people. Our school is a community which is open, welcoming and inclusive. The church expects that Catholic schools, working with parents and families, will seek to prepare pupils to find happiness and to lead lives of goodness, built upon Christian values, personal integrity and moral courage.

Sex education is taught through RERC and Health and Wellbeing, alongside the Relationships and Moral Education programme, 'God's Loving Plan'. Information sessions are arranged for parents each school year and teaching materials are sent home for parents to read.

Our School Chaplain, Canon Paul Gargaro, conducts services, both in the school and in St Patrick's Church. On special occasions, parents are invited to join in the services held in school, and are always welcome to join us in church.



### **Religious Observance:**

Parents have the right to withdraw their child from religious observance and should arrange to meet with the Head Teacher and also inform the school in writing. In addition, parents and carers from religions other than Christianity may request that their children may be permitted to be absent from school in order to celebrate recognised religious events. Only written requests detailing the proposed arrangements will be considered. Appropriate requests will be granted on up to three occasions in any one school session.

**Literacy and Languages:** There is a well-structured language programme throughout the school. Teachers plan for experiences and outcomes across all levels of Curriculum for Excellence, according to pupils' needs and stage of development.

The main reading resource in P1 - P3 is 'Storyworlds'.

Our upper school language programme is 'Literacy World'. Novel studies form a large part of the language development programme.

There is a plentiful supply of current topical library and reference books. Pupils are guided by teachers to develop good reading habits.

All classes make several visits to the Mitchell Library throughout the school year.

**Spanish** is taught from P1 - P7. We currently have eight teachers trained to teach Spanish.

### **Numeracy and Mathematics**

Our children's learning in Numeracy/Mathematics enables them to:

- Develop essential numeracy skills which will allow them to participate fully in society

- Understand that successful independent living requires financial awareness, effective money management, use schedules and other related skills
- Interpret numerical information appropriately and use it to draw conclusions, assess risk, make reasoned evaluations and informed decisions
- Apply skills and understanding creatively and logically to solve problems within a variety of contexts
- Appreciate how the imaginative and effective use of technologies can enhance the development of skills and concepts

**Technologies:** The range of subjects in technical education has changed significantly over the last two decades and now includes craft, design, engineering and graphics.

**Information and Communication Technology (ICT):** The development of Computing Skills is encouraged at every stage. The school is fully connected to the Glasgow Schools' Network and has internet access. Every child in Primary 6 and Primary 7 has an individual iPad and children in Primary 1 - 5 have one iPad between five children.

Every classroom has a smartboard and Apple TV.

Internet access is safe, as 'firewalls and safeguards' are in use to stop pupils from either inadvertently or deliberately accessing inappropriate websites. All users of the network are required to sign an agreement saying they will not abuse the system or use it inappropriately.

**Parentzone Scotland** is a unique website for parents and carers in Scotland, from early years to beyond school. The website provides up-to-date information about learning in Scotland, and practical advice and ideas to support children's learning at home in literacy, numeracy, health and wellbeing and science. Information is also available on Parentzone Scotland regarding additional support needs, how parents can get involved in their child's school and education. Furthermore, the website has details about schools including performance data for school leavers from S4-S6; and links to the national, and local authority and school level data on the achievement of Curriculum for Excellence levels. Parentzone Scotland can be accessed at <https://education.gov.scot/parentzone>.

### **Connect**

Connect is a national organisation that provides advice and resources for parents and carers. [www.connect.scot](http://www.connect.scot)

### **Enquire Scotland**

Enquire is a national advice service for families with additional support needs. [www.enquire.org.uk](http://www.enquire.org.uk)

### **Home Learning**

Homework should be of a high quality and relevant to on-going class work. It should cover all curricular areas and inform parents about the classroom curriculum.

Time spent on homework varies according to the stage of the children. Infants may spend 10 - 20 minutes on an activity while Primary 4 - 7 children may spend 15 - 40 minutes.

Our homework policy emphasises the importance of partnership and communication between teachers and parents. We run regular homework clubs after school for all stages.

### **Assessment and Reporting**

All children are assessed both formally and informally throughout the year. This allows children and their teachers to identify their strengths and areas for improvement. Teachers use Formative Assessment strategies to encourage our children to become more actively involved in their learning. A variety of assessment methods are used to enable staff to pass on information to parents about the progress of their child and will form the basis of discussion at Parents' Evenings in November and March. An annual report is sent to parents towards the end of each school year.

If you have any concerns about your child's progress do not hesitate to contact the school.

**Pupil Profiles:** Every child leaving primary school in Scotland has their key achievements in school, at home and in the community documented within a P7 Profile. The content of the profile is decided by the young person. The profile is a positive record of their achievements and emphasis their strengths. The profile provides a valuable way for learners to share valuable information about their achievements with their parents and teachers in secondary school.

Each year, we organise a P7 Residential Trip. This involves a five- day excursion to an outdoor facility and gives the children a rare opportunity to experience the countryside and participate in a variety of outdoor pursuits.

There will be opportunities throughout the year for parents and carers to learn more about aspects of the curriculum and to be consulted about significant changes if appropriate.

### **Useful websites**

[www.curriculumforexcellencescotland.gov.uk](http://www.curriculumforexcellencescotland.gov.uk)

[www.educationscotland.gov.uk/parentzone/index.asp](http://www.educationscotland.gov.uk/parentzone/index.asp)

### **Support for Pupils**

The school has a duty to ensure that all pupils have equal access to the curriculum, with appropriate support for their needs if required. This applies to the content of lessons, teaching strategies and minor adaptations to the school environment. There are a wide range of factors which may act as a barrier to learning. We are committed to working

closely with parents and carers to ensure that they are fully involved in any decisions about support for their children's needs.

Any parent or carer seeking further advice regarding this policy should contact the Head Teacher in the first instance.

Further information relating to additional support needs is available on the Glasgow City Council website at <https://www.glasgow.gov.uk/index.aspx?articleid=18941>

Information on the Glasgow City Councils' Parental Involvement Strategy can also be found at <https://www.glasgow.gov.uk/index.aspx?articleid=17870>

## **Nurturing City**

The Glasgow City Council vision 'towards the nurturing city', puts building positive, trusting relationships at the core of our work. We ensure children, young people and families feel they belong, they are listened to and they are valued by embedding the principles of nurture across our early years, primary and secondary establishments. Staff are trained in attachment and nurture which deepens understanding of child development and enhances effective practice by responding to the needs of all children and young people in a consistent and caring way. Nurture is a universal approach which builds resilience, helping to reduce the impact of adversity. Effective communication and collaboration with parents and carers builds an ethos of partnership working putting the child at the centre, fostering high quality learning contexts.

Each of our nurturing establishments contribute to the development of Glasgow as a nurturing city, creating safe environments which allow our children and young people to flourish by raising attainment and promoting positive mental health and wellbeing.

## **Promoting Positive Behaviour**

Children's Rights as outlined in the UNCRC (United Nations Convention on the Rights of the Child) are fundamental to a good school ethos. Adults in our school will work with children to ensure they are aware of their rights and fully respect the rights of others. Therefore, the approach within St. Patrick's Primary School is to build a positive ethos that demonstrates care and respect for all.

Each child is expected to obey the school rules and to attain a good standard of conduct in and outwith the school. Each teacher is responsible for the discipline of his/her own pupils, so that the learning process takes place in a tranquil atmosphere, free from disruption.

The Head Teacher and Senior Leadership Team handle serious breaches of discipline in the classroom or playground. An adult presence is provided in playgrounds at break times in terms of the Schools (Safety and Supervision of Pupils) (Scotland) Regulations, 1990.

Parents will always be fully involved in the event of serious indiscipline, and agreement will be reached with them as to the procedure to be adopted, to ensure a return to good behaviour on the part of the pupil.

Positive behaviour is recognised and celebrated. Our school operates a system of class charters to set out expected behaviour. This is celebrated through our House System rewards, Golden Time treats, awards and certificates presented at our Achievement Assemblies.



### **Extra-Curricular Activities**

Throughout the school year most classes go on outings to places of educational interest. Arrangements are also made for classes to visit places of interest, for example, The Mitchell Library, Kelvingrove Museum, Science Centre, the Kelvin Hall, Tall Ship, Burrell Museum, City Bus tour etc.

Our children also participate in all the activities offered by our Active schools Co-ordinator and Community Events.

The school offers a wide range of after school activities at various times throughout the school year, for example, Performance Arts, Football Coaching, Gymnastics, Netball, Badminton, Athletics, various forms of Dance, Rugby and Multi-sport. The school encourages all talents.

We run a variety of Supported Study clubs after school - homework, ICT,

We also run various parent and child sessions after and within the school day - 'Playing with Sounds', ESOL, Families Connect, Family Book Club, parent and child supper club and parent and child fitness and Bollywood Dancing classes.

### **School Improvement**

On an annual basis, a copy of our Standards and Quality Report is put on to the school website and copies are available from the school office.

The Standards and Quality Report highlights progress in key curricular areas such as Literacy, Numeracy and Health & Wellbeing. Our priorities for improvement are detailed in our School Improvement Plan which is discussed with our Parent Council.

Any parent or carer seeking a copy of the plan can contact the school office or look on our website.

### **Pupil Council**

Our **Pupil Council** is made up of two representatives from each year group. This is an important group which ensures that the views of pupils are heard.

**We have other pupil groups such as, Pastoral Care Team, Eco Team and the Fairtrade/Social Justice Committee. Children are Leaders of Learning as Junior Road Safety Officers, Digital Leaders, Mathletes and Buddies.**



## Transfer from Primary to Secondary School

Children and young people normally transfer between the ages of 11.5 and 12.5 so that they will have the opportunity to complete at least 4 years of secondary education. Parents and carers of Primary 7 pupils will be informed of transfer arrangements **no later** than December of Primary 7.

St. Patrick's works closely with our associated secondary schools and there are robust arrangements in place to ensure smooth transitions for all pupils, especially those with additional support needs.

Children from our school normally transfer to:

### **Saint Thomas Aquinas Secondary School**

112 Mitre Road

Glasgow

G14 9PP

Phone: 0141 582 0280

Email: [headteacher@st-thomasaquinas-sec.glasgow.sch.uk](mailto:headteacher@st-thomasaquinas-sec.glasgow.sch.uk)

All information included in this handbook was correct at the time of printing.  
(Updated - October 2019)

## Useful Addresses

### **Glasgow City Council**

Education Services

City Chambers East

40 John Street

Glasgow G1 1JL

Tel: 0141 287 2000

[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

### **Saint Patrick's Roman Catholic Church**

137 William Street

Glasgow

G3 8UR

Tel: 0141 221 3579