

# OSCr

Office of the Scottish Charity Regulator

## Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1	March	2016		31	March	2017

## Reference and administration details

Charity name	Beatroute Arts
Other names charity is known by	
Registered charity number	<b>SC036099</b>
Charity's principal address	285 Wallacewell Road
	Balornock
	Glasgow
	G21 3RP

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	Chairperson		
2	[REDACTED]	Secretary		
3	[REDACTED]	Treasurer		
4	[REDACTED]			
5	[REDACTED]			
6				
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
[REDACTED]	Resigned 1 April 2016

## Structure, governance and management

### Type of governing document

Beatroute Arts is a S.C.I.O. and the purposes and administration arrangements are set out in our constitution

### Recruitment and appointment of trustees

At the Annual General Meeting, members will elect a committee that will have, at least, four office-bearers – Chairperson, Vice Chairperson, Secretary and Treasurer.

The office-bearers will be eligible to stand for election and hold the same post for no more than three consecutive years.

The committee may fill, on a temporary basis, any vacancy on the committee by co-option.

### Key Management Remuneration

In the opinion of the trustees there is one member of key management – The Project Manager. In the 2016/17 year, the gross salary paid to this position was £27,909.

## Objectives and activities

### Charitable purposes

The objectives of the Group shall be to promote the benefit of young people in Balornock and its environs without distinction of gender, sexuality, political, religious or other opinions by associating the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities, in the interest of social welfare for recreation and leisure-time occupation, so that their conditions of life may be improved. In furtherance thereof, but not otherwise, the Group shall seek to provide music workshops, enabling those participating the opportunity to present their developing skills at local events, concerts and showcases.

The charity is non-party in politics and non-sectarian in religion.

### Significant activities

The centre continued to serve as a focal point for the local community with the organisation of various clubs and social activities for all age groups

The Centre will continue to provide the local community with a platform for social and educational activities, which will attract support from all groups.

The Centre has funding in place in order to carry out a number of themed projects.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

An increase in Beatroute's project funding support throughout 16/17 enabled the charity to reach its goal of running a regular Monday-Friday programme of artistic and holistic activity for all members of the local community, including:

- Older people
- School leavers with additional support needs (in order for individuals to transition into adult day-care provision)
- Young people over the age of 14 (in order to give them focused tuition time, rehearsal time and support with school examinations)
- Adults unable to attend daytime classes due to work/family commitments

Throughout 2016/17, Beatroute's youth groups continued to experience high levels of attendance with an average of 29 young people per activity.

Beatroute also continued to provide out-reach work in local primary schools and nurseries and worked with over 250 young people throughout 2016/17.

Including outreach workshops, Beatroute provided 8 regular groups throughout the working week, supplemented by musical studio activities at weekends.

Further achievements in 2016/17 include:

- On-going development of outdoor spaces, with an emphasis on the waste ground to the rear of the building. With funding support granted by Tesco/Groundworks U.K, Beatroute Arts delivered a youth-led summer programme in order to upgrade the outdoor space into a colourful, safe and friendly garden.
- Lights celebrations and advertising of all free resources, activities and services across the local communities of Balornock and Barmulloch in order to increase awareness of services that respond directly to identified need.
- A successful “Big Lunch” which saw 170 people from the local community attend a day of healthy food, music, art, gardening, woodwork and workshops which gave Beatroute the opportunity to engage with local community
- Taking part in an annual “litter pick”, with litter-picking kits distributed by Community Safety Glasgow to partners throughout the area. Family groups from Beatroute covered the upper section of Wallacewell Road and collected 10 bags of rubbish.
- On-going active member of the Balornock and Barmulloch Initiative, an open group of local organisations and local residents working in partnership to improve the lives of local communities, delivering key events such as the annual Christmas

2016/17 saw a total of 456 people engaging with Beatroute’s services, an increase of 67% from the previous year 2015/16. Total public service hours also increased to 595, up 30% from 2015/16

**Financial review**

**Brief statement of the charity’s policy on reserves**

The charity pledges any reserves to the continued development of all activities and projects current and future.

The charity is working towards a twelve-week operational reserves policy.

**Results**

In the year to 31 March 2017, the charity generated a surplus of £2,838 (2016: £15,981).

At balance date, reserves stood at £49,541 (2016: £46,703), with £14,384 of these being unrestricted (2016: £7,666).

**Other optional information**

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**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date

	Trustee	Trustee

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	October	2016		31	March	2017

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	1,869				1,869	
Legacies					-	
Grants		115,567			115,567	108,945
Receipts from fundraising activities					-	
Gross trading receipts	6,913				6,913	2,663
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Other					-	
<b>A1 Sub total</b>	<b>8,782</b>	<b>115,567</b>	<b>-</b>	<b>-</b>	<b>124,349</b>	<b>111,608</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,782</b>	<b>115,567</b>	<b>-</b>	<b>-</b>	<b>124,349</b>	<b>111,608</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	18,352
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,055	118,736			120,791	61,193
Grants and donations					-	-
Governance costs:						
Audit / independent examination		720			720	924
Preparation of annual accounts					-	
Legal costs					-	
Other					-	15,158
<b>A3 Sub total</b>	<b>2,055</b>	<b>119,456</b>	<b>-</b>	<b>-</b>	<b>121,511</b>	<b>95,627</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,055</b>	<b>119,456</b>	<b>-</b>	<b>-</b>	<b>121,511</b>	<b>95,627</b>
<b>Net receipts / (payments)</b>	<b>6,727</b>	<b>(3,889)</b>	<b>-</b>	<b>-</b>	<b>2,838</b>	<b>15,981</b>
<b>A5 Transfers to / (from) funds</b>	<b>(9)</b>	<b>9</b>			<b>-</b>	
<b>Surplus / (deficit) for year</b>	<b>6,718</b>	<b>(3,880)</b>	<b>-</b>	<b>-</b>	<b>2,838</b>	<b>15,981</b>
<b>Reserves Brought forward at 1 April 2016</b>	<b>7,666</b>	<b>39,037</b>			<b>46,703</b>	
<b>Reserves Carried forward at 31 March 2017</b>	<b>14,384</b>	<b>35,157</b>	<b>-</b>	<b>-</b>	<b>49,541</b>	<b>15,981</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	7,666	39,037			46,703	30,722
	Surplus / (deficit) shown on receipts and payments account	6,718	(3,880)			2,838	15,981
	<b>Cash and bank balances at end of year</b>	<b>14,384</b>	<b>35,157</b>	<b>-</b>	<b>-</b>	<b>49,541</b>	<b>46,703</b>
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

<b>B2 Investments</b>	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		<b>Total</b>		

<b>B3 Other assets</b>	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		<b>Total</b>			

<b>B4 Liabilities</b>	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		<b>Total</b>		

<b>B5 Contingent liabilities</b>	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		<b>Total</b>		

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval



## Beatroute Arts

SC036099

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	1,869				1,869	
					-	
					-	
<b>Total</b>	<b>1,869</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,869</b>	<b>-</b>

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Gannochy Trust			-	10,000
Cashback for Creativity			-	9,000
G.C.C.		38,243	38,243	4,500
Co-op			-	600
S.T.V.		2,000	2,000	2,000
Commonwealth Fund			-	500
Foundation Scotland			-	1,890
G.C.C. Integrated Grant Fund			-	36,743
Scottish Government CreativeScotland			-	12,709
G.H.A.			-	4,673
Age Scotland			-	700
Robertson Trust		16,500	16,500	14,000
Cashback for Communities			-	2,880
Trust House Foundation			-	8,000
Groundworks UK		10,000	10,000	
Grow Wild		2,500	2,500	
People's Health		28,992	28,992	
James T Howat		500	500	
Sports Relief		1,000	1,000	
Creative Scotland		15,832	15,832	
Culture & Sport			-	750
<b>Total</b>	<b>-</b>	<b>115,567</b>	<b>115,567</b>	<b>108,945</b>

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Advertising		82			82	-
Cleaning	873	441			1,314	2,381
Equipment		4,386			4,386	-
Events					-	2,277
Garden Maintenance	611	11,111			11,722	-
Heat & light		3,065			3,065	3,742
Insurance		947			947	626
Payroll Fees		540			540	-
Pension		139			139	-
Postage & stationery	157				157	2
Professional Fees		279			279	-
Project Costs	315	123			438	-
Rent and rates		3,596			3,596	2,888
Repairs & renewals		1,828			1,828	6,450
Security		1,836			1,836	276
Sessional Staff		40,501			40,501	-
Sundries	99				99	946
Telephone		895			895	1,076
Training		597			597	-
Wages & social security costs		45,020			45,020	40,374
Water rates					-	155
Yoga		1,280			1,280	-
Return of unspent grant		2,070			2,070	-
<b>Total</b>	<b>2,058</b>	<b>118,736</b>	<b>-</b>	<b>-</b>	<b>120,791</b>	<b>61,193</b>

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**Additional analysis (2)**

**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Unrestricted fund 5 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
	General						
<b>Receipts</b>							
Donations	1,869					1,869	
Legacies						-	
Grants						-	
Receipts from fundraising activities						-	
Gross trading receipts	6,913					6,913	
Gross receipts from other charitable activities						-	
Other						-	
Income from investments other than land and buildings						-	
<b>Sub total</b>	<b>8,782</b>	-	-	-	-	<b>8,782</b>	-
<b>Receipts from asset &amp; investment sales</b>							
Proceeds from sale of fixed assets						-	
Proceeds from sale of investments						-	
<b>Sub total</b>	-	-	-	-	-	-	-
<b>Total receipts</b>	<b>8,782</b>	-	-	-	-	<b>8,782</b>	-
<b>Payments</b>							
Expenses for fundraising activities						-	
Gross trading payments						-	
Investment management costs						-	
Payments relating directly to charitable activities	2,055					2,055	
Grants and donations						-	
Governance costs:						-	
Audit / independent examination						-	
Preparation of annual accounts						-	
Legal costs						-	
Other						-	
<b>Sub total</b>	<b>2,055</b>	-	-	-	-	<b>2,055</b>	-
<b>Payments relating to asset and investment movements</b>							
Purchases of fixed assets						-	
Purchase of investments						-	
<b>Sub total</b>	-	-	-	-	-	-	-
<b>Total payments</b>	<b>2,055</b>	-	-	-	-	<b>2,055</b>	-
<b>Net receipts / (payments)</b>	<b>6,727</b>	-	-	-	-	<b>6,727</b>	-
<b>Transfers to / (from) funds</b>	<b>(9)</b>					<b>(9)</b>	
<b>Surplus / (deficit) for year</b>	<b>6,718</b>	-	-	-	-	<b>6,718</b>	-
<b>Reserves Brought forward at 1 April 2016</b>	<b>7,666</b>					<b>7,666</b>	
<b>Reserves Carried forward at 31 March 2017</b>	<b>14,384</b>	-	-	-	-	<b>14,384</b>	-

**Nature and purpose of funds**

There is one unrestricted fund:  
The General Fund - for day-to-day running of the charity

Beatroute Arts

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 1 - enter name of fund below	Restricted fund 1 - enter name of fund below	Restricted fund 1 - enter name of fund below	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 5 - enter name of fund below	Restricted fund 6 - enter name of fund below	Restricted fund 7 - enter name of fund below	Restricted fund 8 - enter name of fund below	Restricted fund 9 - enter name of fund below	Restricted fund 10 - enter name of fund below	Restricted fund 11 - enter name of fund below	Restricted fund 12 - enter name of fund below	Restricted fund 13 - enter name of fund below	Total restricted funds	Total restricted funds last period	
	Grow Wild	Groundworks U.K	Sports Relief	Foundation Scotland	GCC	GCC - Integrated Grant Fund	Creative Scotland	People's Health	Robertson Trust	James T Howat	STV	Cashback for Creativity	Commonweal	Co-op Local Fund	Gannochy Trust	North East Area Partnership	Moffat Trust			
<b>Receipts</b>																				
Donations																				-
Legacies																				-
Grants	2,500	10,000	1,000		1,500	36,743	15,832	28,992	16,500	500	2,000								115,567	
Receipts from fundraising activities																				-
Gross trading receipts																				-
Income from investments other than land and buildings																				-
Rents from land & buildings																				-
Gross receipts from other charitable activities																				-
<b>Sub total</b>	<b>2,500</b>	<b>10,000</b>	<b>1,000</b>	<b>-</b>	<b>1,500</b>	<b>36,743</b>	<b>15,832</b>	<b>28,992</b>	<b>16,500</b>	<b>500</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>115,567</b>	
<b>Receipts from asset &amp; investment sales</b>																				
Proceeds from sale of fixed assets																				-
Proceeds from sale of investments																				-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>														
<b>Total receipts</b>	<b>2,500</b>	<b>10,000</b>	<b>1,000</b>	<b>-</b>	<b>1,500</b>	<b>36,743</b>	<b>15,832</b>	<b>28,992</b>	<b>16,500</b>	<b>500</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>115,567</b>	
<b>Payments</b>																				
Expenses for fundraising activities																				-
Gross trading payments																				-
Investment management costs																				-
Payments relating directly to charitable activities	2,500	10,009	1,000		1,500	36,023	12,195	14,400	17,230		3,123	5,768		280	10,000	4,708			118,736	
Grants and donations																				-
Governance costs:																				-
Audit / independent examination						720														720
Preparation of annual accounts																				-
Legal costs																				-
<b>Sub total</b>	<b>2,500</b>	<b>10,009</b>	<b>1,000</b>	<b>-</b>	<b>1,500</b>	<b>36,743</b>	<b>12,195</b>	<b>14,400</b>	<b>17,230</b>	<b>-</b>	<b>3,123</b>	<b>5,768</b>	<b>-</b>	<b>280</b>	<b>10,000</b>	<b>4,708</b>	<b>-</b>	<b>-</b>	<b>119,456</b>	
<b>Payments relating to asset and investment movements</b>																				
Purchases of fixed assets																				-
Purchase of investments																				-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>														
<b>Total payments</b>	<b>2,500</b>	<b>10,009</b>	<b>1,000</b>	<b>-</b>	<b>1,500</b>	<b>36,743</b>	<b>12,195</b>	<b>14,400</b>	<b>17,230</b>	<b>-</b>	<b>3,123</b>	<b>5,768</b>	<b>-</b>	<b>280</b>	<b>10,000</b>	<b>4,708</b>	<b>-</b>	<b>-</b>	<b>119,456</b>	
<b>Net receipts / (payments)</b>	<b>-</b>	<b>(9)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,637</b>	<b>14,592</b>	<b>(730)</b>	<b>500</b>	<b>(1,123)</b>	<b>(5,768)</b>	<b>-</b>	<b>(280)</b>	<b>(10,000)</b>	<b>(4,708)</b>	<b>-</b>	<b>-</b>	<b>(3,889)</b>	
<b>Transfers to / (from) funds</b>		<b>9</b>																	<b>9</b>	
<b>Surplus / (deficit) for year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,637</b>	<b>14,592</b>	<b>(730)</b>	<b>500</b>	<b>(1,123)</b>	<b>(5,768)</b>	<b>-</b>	<b>(280)</b>	<b>(10,000)</b>	<b>(4,708)</b>	<b>-</b>	<b>-</b>	<b>(3,880)</b>	
<b>Reserves Brought forward at 1 April 2016</b>				<b>840</b>			<b>9,619</b>		<b>7,168</b>		<b>2,000</b>	<b>7,610</b>	<b>500</b>	<b>600</b>	<b>10,000</b>		<b>800</b>		<b>39,027</b>	
<b>Reserves Carried forward at 31 March 2017</b>				<b>840</b>			<b>13,256</b>	<b>14,592</b>	<b>6,438</b>	<b>500</b>	<b>877</b>	<b>1,742</b>	<b>500</b>	<b>320</b>		<b>(4,708)</b>	<b>800</b>		<b>35,157</b>	
<b>Nature and purpose of funds</b>																				
<p><b>There are seventeen restricted funds:</b>                  Grow Wild - this fund is to cover costs relating to the community garden                  Sports Relief - This fund is to contribute towards the costs of running yoga classes                  Foundation Scotland - This fund was a contribution towards activity costs relating to youth activities                  Groundworks U.K. - this fund is to cover costs relating to the community garden                  GCC - Funding from St. Philomena's primary school to support the facilitation of music workshops led by Beatroute Arts during school hours                  GCC Community Piano - Integrated Grants Fund- Funds to support core costs incurred in the day to day running of Beatroute Arts                  Groundworks U.K. - this fund is to cover costs relating to the community garden                  Creative Scotland - Funding to support the development and delivery of music sessions at Beatroute Arts/local out-reach                  People's Health - Funding to support community-led activities at Beatroute Arts such as yoga and music/arts workshops                  James T Howat - Funds towards the delivery of musical activities at Beatroute Arts                  STV - Funding to support the charitable objectives of Beatroute Arts, including the purchase of necessary musical equipment                  Cashback for Creativity - Funding to support workshop activities relating to the use of Beatroute's studio facilities by young people from the local area                  Commonweal Fund - For the purchase of necessary music studio equipment                  Co-op Local Fund - Funding to support the charitable objectives of Beatroute Arts                  Gannochy Trust - Funding to support the salary of Beatroute Arts' Project Manager                  North East Area Partnership - Funding for the purchase of essential IT equipment and external advertising/notice boards (although this is contentious given that the funds didn't clear in the given financial year)                  Moffat Trust - Funding to support music activities for young people and the purchase of musical equipment</p>																				

# OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts							
<b>Report to the trustees/members of</b>	<b>Beatroute Arts</b>						
<b>Registered charity number</b>	<b>SC036099</b>						
<b>On the accounts of the charity for the period</b>	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1	March	2016	to	31	March	2017
<b>Set out on pages</b>	1 - 11						
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>						
<b>Signed:</b>		<b>Date:</b>					
<b>Name:</b>	[REDACTED]						
<b>Relevant professional qualification(s) or body (if any):</b>	[REDACTED]						
<b>Address:</b>	Brett Nicholls Associates						
	Ruthven Mews						
	57 Ruthven Lane						
	Glasgow, G12 9BG						