

Application for Clothing Grant, Free School Meals Or Both – Session 2019/2020



This application should be completed by the child/children's legal guardian. You may be asked to provide evidence of legal guardianship, in the form of Child Benefit or Child Tax Credit

What are you applying for? (Please tick)

Clothing Grant (You must provide bank details below)

Free School Meals

Your Details

Your Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other	Partner's Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other
Your Full Name	Partner's Full Name
Your NI Number	Partner's NI Number
Your Address inc. Flat Position	Postcode
Your Phone Number	Your email address

Your income & benefits - Tick which of the below statements apply to you:

- I receive **Income Support, Jobseeker's Allowance** or **Employment and Support Allowance**
- I receive **Housing Benefit** and/or **Council Tax Reduction**
- I receive **Universal Credit** and my take-home pay for this period is £610 or under. (You must supply a copy of your most recent statement, showing your take-home pay, with this form)
- I receive **Working Tax Credit** and my income for tax year 18/19 was less than £15,050. (You must supply your 2019/2020 Tax Credit Award Letter with this form)
- I receive **Child Tax Credit only** and my income for tax year 18/19 was less than £16,105. (You must supply your 2019/2020 Tax Credit Award Letter with this form)
- I am an **Asylum Seeker**, receiving support under part VI of the Immigration and Asylum Act 1999 (You must supply a copy of your ARC card, Serco Occupancy Agreement or BAIL201 letter with this form).

Your Bank Details

We will pay your Clothing Grant into your or your partner's bank account or credit union account. We cannot pay into a Post Office Account or Clearing Account.

Account Holder's Name	Bank/Credit Union Name
Sort Code (6 digits)	Account Number (8 digits)
Roll Number (Credit Union only)	

Your Children

Complete the details of **all** of the children you are applying for. You **must** include the School name. The Child(ren) must attend a Glasgow City Council school/establishment.

Child's Full Name	Date of Birth	School to be Attended from August 2019

Declaration

The information I have provided is true and accurate, and I have not left anything out. You may take me to court if I have made false statements. I agree that the Department for Work and Pensions can give you information about my benefit entitlement so that my application can be processed. I understand that if free school meals are authorised and my current circumstances change, I must tell you. I will provide proof, when needed, that I currently receive the benefits to allow me to have free school meals.

Signed
(legal guardian)

Date

Please email your form to: cbsgrantservices@glasgow.gov.uk
or post your form to: **Glasgow City Council, Grants Team, PO Box 19, Glasgow G2 1DU**

You have a responsibility to make sure that your children have adequate footwear and clothing so that they can take full advantage of the education schools provide. We normally only make grant payments to legal guardians who receive Income Support, Income-based Jobseeker's Allowance, Working Tax Credit, Housing Benefit or Council Tax Benefit. We will only consider other claims in exceptional circumstances. We will usually pay grants into bank/building society accounts in July or August 2019.

For more information on Clothing Grants, Free School Meals or Education Maintenance Allowance, please visit www.glasgow.gov.uk.

For more details on how we process personal data and about your rights can be found on our website at www.glasgow.gov.uk/privacy. For data protection issues you can contact us by email to dataprotection@glasgow.gov.uk or at City Chambers, George Square, Glasgow G2 1DU

Do I Qualify?

Benefit	Clothing Grant	Free School Meals
Income Support, Jobseeker's Allowance or Employment & Support Allowance	YES	YES
Working Tax Credit and the yearly income for your household (before tax) is less than £15,050 but is £6,900 or above for the tax year 2018/2019	YES	NO
Working Tax Credit and the yearly income for your household (before tax) is less than £6,900 for the tax year 2018/2019	YES	YES
Housing Benefit or Council Tax Reduction	YES	NO
Child Tax Credit only and the yearly income for your household (before tax) is less than £16,105 for tax year 2018/2019	YES	YES
Universal Credit , with a monthly take-home pay figure of £610 or less (£7,320 per year)	NO	YES
Asylum Seeker , receiving support under part VI of the Immigration and Asylum Act 1999	YES	YES

We must receive your application for school session 2019/2020 by no later than 31 March 2020