

**GLASGOW CITY COUNCIL  
EDUCATION SERVICES**

**THIS IS A FORMAL  
CONSULTATIVE  
DOCUMENT**

**Proposal: To establish a new non-denominational primary school and catchment area within the North of the city and, to amend the catchment areas for Cadder, Caldercuilt, Kelvindale, Parkview, Highpark, Dunard, Saracen, Oakgrove and Royston Primary Schools.**

<b>School(s)</b>	<b>Ward(s)</b>	<b>Strategic Planning Area</b>	<b>Learning Communities</b>
Cadder Primary School	15	North West	Cleveden
Caldercuilt Primary School	15	North West	Cleveden
Kelvindale Primary School	15	North West	Cleveden
Parkview Primary School	15	North West	Cleveden
Highpark Primary School	16	North West	Cleveden
Dunard Primary School	16	North West	Cleveden
Saracen Primary School	16	North East	Springburn
Oakgrove Primary School	11	North East	Hillhead/Glasgow Gaelic
Royston Primary School	17	North East	Smithycroft

***REPORT BY EXECUTIVE DIRECTOR OF EDUCATION***

*This document has been issued by Glasgow City Council for consultation in terms of the Schools (Consultation) (Scotland) Act 2010, as amended.*

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## **1. Background**

- 1.1 After decades of depopulation in areas across the city the population of Glasgow is growing again. Over the next decade the primary age population is predicted to rise between 13 and 18%. This is particularly evident in the parts of the North of the city due to the success of the council's regeneration strategies and planned housing developments over the coming years.
- 1.2 A key responsibility of the Council is to ensure the sufficiency of primary and secondary school places to meet demand in the short, medium and long term aligned to the predicted growth in the pupil population.
- 1.3 Education Services is currently working on a city wide review of primary school provision to assess the supply and demand for primary school places over the next decade.
- 1.4 The review has been undertaken on a Ward basis and the findings and conclusions presented initially to the Council's 21 Area Partnerships.
- 1.5 Across Wards 15 and 16, the ten year forecast for primary school places has concluded that, given the level of housing developments planned and proposed for the locality over the next 10 years (and beyond) there is a need to establish a new non-denominational primary school that will reduce forecast capacity pressures across Cadder, Caldercuilt, Kelvindale, Parkview, Highpark, Dunard and Saracen Primary Schools. It is also proposed to 'tidy up' aspects of the catchment areas of Oakgrove Primary School (Ward 11) and Royston Primary School (Ward 17) as part of the review of the overall area.
- 1.6 This consultation document will consider specifically the proposed capacity and location for a new non-denominational primary school for the locality and the associated consequences to catchment area boundaries for neighbouring non-denominational primary schools.

## **2. Profile of Existing Non-Denominational Primary School Provision in Ward 15 (Maryhill/Kelvin)**

### **2.1 Cadder Primary School**

- 2.1.1 Cadder Primary School was constructed in 1958 and underwent extensive refurbishment in 2015/16 as a part of the Council's 4Rs investment programme.
- 2.1.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 277 children.

2.1.3 For school session 2016/17 the pupil roll is 174 organised in 7 classes.

2.1.4 Details of the current catchment area for the school are contained in Appendix A.

## 2.2 Caldercuilt Primary School

2.2.1 Caldercuilt Primary School was constructed in 1972 and underwent extensive refurbishment in 2016 as part of the Council's 4Rs Investment programme.

2.2.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 277 children.

2.2.3 For school session 2016/17 the pupil roll is 300 organised in 11 classes.

2.2.4 Details of the current catchment area for the school are contained in Appendix B.

## 2.3 Kelvindale Primary School

2.3.1 Kelvindale Primary School was constructed in 1970 and underwent extensive refurbishment in 2016 as part of the Council's 4Rs investment programme.

2.3.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 462 children.

2.3.3 For school session 2016/17 the pupil roll is 471 organised in 17 classes.

2.3.4 Details of the current catchment area of the school are contained in Appendix C.

## 2.4 Parkview Primary School

2.4.1 Parkview Primary School was constructed in 1976 and is scheduled to undergo major refurbishment in 2017/18 as part of the Council's 4Rs investment programme.

2.4.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 307 children

2.4.3 For school session 2016/17 the pupil roll is 237 organised in 10 classes.

2.4.4 Details of the current catchment area of the school are contained in Appendix D.

### **3. Profile of Existing Non-Denominational Primary School Provision in Ward 16 (Canal)**

#### **3.1 Chirnsyde Primary School**

3.1.1 Chirnsyde Primary School was constructed in 1952 and underwent major refurbishment in 2015/16 as part of the Council's 4Rs investment programme.

3.1.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 315 children.

3.1.3 For school session 2016/17 the pupil roll is 228 organised in 9 classes.

#### **3.2 Dunard Primary School**

3.2.1 Dunard Primary School was constructed in 1900 and underwent major refurbishment in 2015/16 as part of the Council's 4Rs investment programme.

3.2.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 307 children.

3.2.3 For school session 2016/17 the pupil roll is 296 organised in 12 classes.

3.2.4 Details of the current catchment area of the school are contained in Appendix E.

#### **3.3 Highpark Primary School**

3.3.1.1 Highpark Primary School was constructed in 2012 as part of the Council's Pre-12 Strategy and forms part of the Benview Campus.

3.3.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity of 222.

3.3.3 For school session 2016/17 the pupil roll is 249 organised in 9 classes.

3.3.4 Details of the current catchment area of the school are contained in Appendix F.

#### 3.4 Miltonbank Primary School

3.4.1 Miltonbank Primary School was constructed in 1960 and underwent major refurbishment in 2015/16 as part of the Council's 4Rs investment programme.

3.4.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 231 children.

3.4.3 For school session 2016/17 the pupil roll is 110 organised in 5 classes.

#### 3.5 Saracen Primary School

3.5.1 Saracen Primary School was constructed in 2004 as part of the Council's Pre12 Strategy.

3.5.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 277 children.

3.5.3 For school session 2016/17 the pupil roll is 238 organised in 10 classes.

3.5.4 Details of the current catchment area of the school are contained in Appendix G.

### 4. **Other Schools Affected by the Proposals**

#### 4.1 Oakgrove Primary School (Ward 11).

4.1.1 Oakgrove Primary was constructed in 1976 and underwent refurbishment in 2015/16 as part of the Council's 4Rs investment programme.

4.1.2 Based on the Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 275 children.

4.1.3 For school session 2016.17 the pupil roll is 239 organised in 9 classes.

4.1.4 Details of the current catchment area of the school are contained in Appendix H.

#### 4.2 Royston Primary School (Ward 17).

4.2.1 Royston Primary School was constructed in 1906 and underwent major refurbishment in 2010/11 as part of Education Services investment programme

4.2.2 Based on Scottish Government Guidance on Determining the Capacity of Primary Schools (2014) the school has an optimum capacity for 277 children.

4.2.3 For school session 2016/17 the pupil roll is 135 organised in 6 classes.

4.2.4 Details of the current catchment area of the school are contained in Appendix I.

### 5. **Projected Pupil Rolls: 2017 - 2026**

#### 5.1 Pupil Roll Projection Methodology

5.1.1 The pupil roll projections are calculated using a methodology that is based on previous trends and takes into account the following factors:

- Migration factors based on five year trends in natural school movement on an individual school and stage basis (ie P1 and P2 progression etc).
- Birth rates and trends in Glasgow for the appropriate years.
- New housing data for the next 5 - 10 years by school catchment area.
- Placing request information as a net positive or negative figures at P1 stage.
- Previous trends in school rolls are considered as a background check.
- The pupil roll projections indicate what is likely to happen if past trends continue. Projections are not forecasts and they do not account for, amongst others, changes in birth rates, changes to house building plans and family choice.

## **6. Summary Analysis**

- 6.1 Using the methodology described above, Appendices J – L provide details of each school's projected pupil roll until 2026.
- 6.2 The information is presented in graphical form and shows the projected pupil rolls against the capacity for each school.

## **7. Size and Location of Proposed New Non-Denominational Primary School**

- 7.1 Based on the analysis of projected pupil rolls for non-denominational provision across Wards 15 and 16 there is a clear long-term need for a new double stream (2 classes at each stage P1 to P7) non-denominational primary school that will provide increased capacity, in the locality, for up to 434 children.
- 7.2 Relative to the predicted rise in the pupil population, an options appraisal on potential sites for a new non-denominational primary school was undertaken. Five potential sites were identified as follows:
  - 1. Kilmun Street, G20 0EL
  - 2. Whitelaw Street, G20 ODH
  - 3. Collina Street, G20 0EE
  - 4. Glenfinnan Drive, G20 8HN
  - 5. Kelvinside Avenue, G20 6PY
- 7.3 To support the options appraisal exercise two information sessions were organised for the local communities on 27 and 28 September 2016 in Maryhill Burgh Hall and Highpark Primary Schools respectively.
- 7.4 In addition to assessing the location and size of sites available cognisance was also taken of the Council's commitment to provide the local community with enhanced outdoor sports facilities in the form of a full sized synthetic pitch with changing facilities.
- 7.5 Cognisance was also given to the Scottish Government's commitment to increase early years learning and childcare provision from 600 hours to 1,140 hours by 2020 and the impact this would have on demand in the locality, particularly in relation to greater flexibility for extended day, extended year provision.
- 7.6 The outcome of the options appraisal exercise was as follows:
  - 1. Kilmun Street

The site is to the North of Ward 15. Overall the site equates to 13,050m<sup>2</sup>

The site is too small to accommodate the scale of development proposed. Geographically it is poorly located relative to the areas of planned housing growth and too far North to specifically address the accommodation pressures in Ward 16.

## 2. Whitelaw Street

The site also sits to the North of Ward 15. Overall the site equates to 22,650m<sup>2</sup>

The site however, has planning consent for residential development with on site development scheduled to commence later this calendar year.

## 3. Collina Street

This site sits to the West of Maryhill Road, just below Whitelaw Street. Overall the site is 27,370m<sup>2</sup>

This site also has planning consent for residential development. The commencement date for development has yet to be announced.

## 4. Glenfinnan Drive

This is the site of the former Wyndford and St Gregory's RC Primary Schools. Overall the site is 20,200m<sup>2</sup>.

The site is of inadequate size to fully meet the Council's aspirations for enhanced primary, early years and community facilities for the locality.

## 5. Kelvinside Avenue

This site is on the borderline between Wards 15 and 16 and is the former site of North Kelvinside Secondary School. Overall the site is 26,470m<sup>2</sup>

The site can accommodate all aspects of the Council's aspiration in terms of primary, early years and community facilities. Early Years provision and enhanced community facilities can be consolidated within a single build campus enabling the existing site of Belhaven Nursery School to be incorporated within the overall footprint of the "campus" site.



## **8. Proposed Location of New School**

Based on the outcome of the options appraisal exercise summarised in Section 7 above, the site at Kelvinside Avenue has been assessed as the most viable site for the following reasons:

- The site is well located to meet the demand from the increasing number of primary aged children in Wards 15 and 16.
- The site is large enough (26,470 sq/m) to accommodate the proposed school as well as including additional community facilities in the form of an 11-a-side synthetic pitch and changing rooms and an early years establishment which would provide extended day and extended year provision. See Appendix N – proposed massing diagram.
- In 2008, the site was surveyed as to its geotechnical readiness to be constructed upon and at that time it was found to be mineral stable, and would be able to support the construction of a building, or buildings, of the size and type that a new school would require.

## **9. Proposed Future Catchment Area Arrangements**

### **9.1 Proposed New Non-Denominational Primary School Catchment Area**

The proposed catchment for the new non-denominational primary school will be bounded by the area –

- To the east of the River Kelvin from Queen Margaret Drive to the Fourth and Clyde Canal.
- South of the Fourth and Clyde Canal to Stockinfield Aqueduct.
- West of the Fourth and Clyde Canal (Glasgow Branch) down to 822 Maryhill Road.
- North side of Kelvinside Avenue (Even numbers)
- To the west side of Queen Margaret Drive down to the River Kelvin.

Details of the proposed new non-denominational primary school catchment are contained in Appendix M.

### **9.2 Cadder Primary Revised Catchment Area (Areas of change only)**

*Added to the Cadder Primary Catchment Area (Removing the Cadder Primary and Parkview Primary shared catchment area) –*

The proposed amendment to the Cadder Primary catchment area will be bounded within the following area –

- From the railway line to the north of Knowetap Street south.
- To the west side of Cadder Road from the railway line to Lochburn Road.
- From Lochburn road, west to Lochburn Pass, north to Cottar Street and north to the railway line. Including –
  - Knowetap Street
  - Glenburn Lane
  - Glenburn Street
  - Thornton Street (East) from Cadder Road to Cottar Street
  - East side of Cottar Street (Even numbers)
  - Thornton Lane
  - McLaren Crescent and Gardens
  - Lochburn Crescent and Grove
  - Cadder Grove and Cadder Place
  - Langa Grove
  - Willock Place
  - Fernie Gardens
  - Lochburn Pass

The rest of Cadder Primary School catchment (including the Cadder Primary and Chirnsyde Primary shared catchment area) will remain unchanged.

Details of the proposed revised catchment area for Cadder Primary School are contained in Appendix A.

### 9.3 **Caldercuilt Primary School - Revised Catchment (Areas of change only)**

*Removed from Caldercuilt Primary Catchment Area –*

The area to the west side of Arrochar Street, including –

- Sunningdale Road
- Portmarnock Drive
- Fairhaven Road
- Whitecraigs Place
- Lindrick Drive
- Hollinwell Road
- Formby Drive
- Glenbervie Place
- St Blane's Primary School

*Added to Caldercuilt Primary School Catchment Area -*

- All of Blackhill Gardens is now part of the Caldercuilt Primary catchment area as well as the area to the north and to the west of Blackhill Gardens.
- The area to the east side of Caldercuilt Road from the riding school to the junction with Arrochar Street and the north side of Arrochar Street to Inversheil Road.

The rest of the Caldercuilt Primary catchment area will remain unchanged.

Details of the proposed revised catchment area for Caldercuilt Primary School are contained in Appendix B.

**9.4 Kelvindale Primary Revised Catchment (Areas of change only)**

*Added to the Kelvindale Primary Catchment Area –*

- The Botanic Gardens
- All of Kirklee Road will now be part of Kelvindale Primary catchment.
- Wyndham Street and Court
- The area to the south of the River Kelvin and to the north of Great Western Road that was previously part of Dunard Primary catchment is now part of Kelvindale Primary catchment.
- This includes numbers – 10, 12, 16 & 18 Queen Margaret Drive and also 730 A, 730 C and 736 Great Western Road.

The rest of the Kelvindale Primary School Catchment area (including the Kelvindale Primary and Knightswood Primary shared catchment and the Kelvindale Primary, Hyndland Primary and Broomhill Primary shared catchment) will remain unchanged.

Details of the proposed revised catchment area for Kelvindale Primary School are contained in Appendix C.

**9.5 Parkview Primary School – Revised Catchment Area**

The proposed revised catchment for Parkview Primary School will fall within the area from –

- The end of Caldercuilt Road (at the Riding School) towards the River Kelvin.
- To the south of the River Kelvin then to the east then crossing the River Kelvin to take in the University of Glasgow Veterinary School at Bearsden Road.
- Taking in Dawsholm Park down to the Railway Line.

- Following the railway line round to Dawsholm Road.
- South down Dawsholm Road to the Forth and Clyde Canal at the junction with Cleveden Road.
- Following the north side of the Canal until Lochburn Pass.
- North to 31 Campbell Street.
- West side of Cottar Street with the inclusion of Glenavon Road up to the Railway Line
- To the west of Arrochar Street then round to the south of Arrochar Street until its junction with Caldercuilt Road.
- North to the end of Caldercuilt Road at the Riding School.

Details of the proposed revised catchment area for Parkview Primary School are contained in Appendix D.

## 9.6 **Dunard Primary School – Revised Catchment**

The proposed revised catchment for Dunard Primary School will be bounded by the following area-

South from Queen Margaret Drive down to Kelvinside Gardens Lane. Including –

- Lothian Lane and Gardens
- Jedburgh Gardens
- Dryburgh Gardens down to 159 Wilton Street (163 Wilton Street not included in this catchment area)
- Yarrow Gardens Lane
- Striven Gardens
- Garriochmill Road
- From Garriochmill Road south to the River Kelvin.
- East of the River Kelvin to Tillie Street
- South Woodside Road not included in this catchment.
- North Woodside Road from 429 to the junction with Maryhill Road.
- Including Herbert Street
- The east side of Napiershall street from number 22 down to Great Western Road (Both side of Napiershall Street included in the catchment for numbers greater than 23)
- East side of Woodlands Drive (Odd numbers 1 - 17) to West Princes Street.
- North of West Princes Street from number 226 down to number 4.
- From 201 St Georges Road to Maryhill Road.
- From the west side of Maryhill Road to Hopehill Road.
- The north side of Hopehill Road up to the Forth and Clyde Canal (Glasgow Branch)
- West of the Forth and Clyde Canal (Glasgow Branch) until the Nolly Brig (at Firhill Road)

- From the west side of Firhill Road at the Nolly Brig to Ruchill Park
- 2-4 Leny Street
- Benview Street to Murano Street.
- Murano Street until the east side of Bilsland Drive down to the Forth and Clyde Canal.
- East of the Forth and Clyde Canal down to the footbridge.
- South side of Kelvinside Avenue (Odd numbers) to Queen Margaret Drive.

Details of the proposed revised catchment area for Dunard Primary School are contained within Appendix E

### 9.7 **Highpark Primary School - Revised Catchment**

The proposed revised catchment area for Highpark Primary will be bounded within the following area –

- From 86 Drumfearn Road along the south side of the Railway Line to the Forth and Clyde Canal.
- South of the Forth and Clyde Canal.
- East of the Forth and Clyde Canal (Glasgow Branch) to the north side of Bilsland Drive.
- All of Ruchill Park included.
- North Side of Panmure Street (Odd numbers)
- North side of Stronend Street to Balmore Road.
- West side of Balmore Road to north of 221 Balmore Road.
- Bilsland Close
- 741 Bilsland Drive, west along Bilsland Drive to 719 then to the north of 719 Bilsland Drive to include Fourhills Nursing Home until 86 Drumfearn Road.

Details of the proposed revised catchment area for Highpark Primary School are contained within Appendix F.

### 9.8 **Saracen Primary School - Revised Catchment**

The proposed revised catchment for Saracen Primary School will be bounded within the following area –

- From the Nolly Brig (at Firhill Road) north then east of the Forth and Clyde Canal to Possil Road.
- North of Possil Road
- North of Keppochill road to Carlisle Street.
- West half of Carlisle Street until the Distillery
- West of the railway line to Hawthorn Street
- South side of Hawthorn Street to the junction of Balmore Road.
- East side of Balmore Road down to Stronend Street.

- Southside of Stronend Street along to south side of Panmure Street round to the junction of Firhill Road.
- East side of Firhill Road down to the Nolly Brig.

Details of the proposed revised catchment area for Saracen Primary School are contained within Appendix G.

#### 9.9 **Oakgrove Primary School – Revised Catchment (Areas of change only)**

##### *Removed from Oakgrove Primary Catchment –*

The first proposed area to be removed from Oakgrove Primary School is bounded within the following area-

- To the north side of West Princes Street from number 4 to 226 at Woodlands Drive.
- 1 – 17 Woodlands Drive until Great Western Road
- South side of Great Western Road from 273 down to the subway station at St George's Cross then down to 201 St George's Road.

The second proposed area to be removed from the Oakgrove Primary catchment is bounded within the following area –

- From the junction of Grovepark and Hopehill Road north passed rear of 262 Maryhill Road then onto Maryhill Road at number 292.
- North along Maryhill Road (taking in the east side of Maryhill Road) to number 422.
- East towards Maltbarns Street (including 9 Hinshaw Street and all of Maltbarns Street) then on to the Forth and Clyde Canal.
- Following the Forth and Clyde Canal South toward the end of Hopehill Road.
- North of Hopehill Road until its junction with Grovepark Street.

##### *Added to Oakgrove Primary catchment –*

The proposed area to be added to the Oakgrove Primary School catchment is bounded within the following area –

- From St George's Place up Maryhill Road, taking in the east side of Maryhill Road until Hopehill Road.
- The south side of Hopehill Road to Grovepark Street including Grovepark Place.
- South of North Woodside Road to St George's Road at number 389.

- West side of St Georges Road heading south to St George's Place.

The rest of the Oakgrove Primary Catchment Area will remain unchanged.

Details of the proposed revised catchment are for Oakgrove Primary School are contained within Appendix H.

#### 9.10 **Royston Primary School – Revised Catchment (Areas of change only)**

*Removed from the Royston Primary catchment-*

- The area from Possil Cross at the junction with Saracen Street, to the north of Keppochill Road and to the west of Carlisle Street.

*The following streets are proposed to be part of the Saracen Primary catchment area (Removing the Saracen Primary and Royston Primary shared catchment area)–*

- Killearn Street
- Stonyhurst Street
- Byshot Street
- Kinbuck Street and Passage.

The rest of the Royston Primary Catchment will remain unchanged.

Details of the proposed revised catchment area for Royston Primary School are contained within Appendix I

### **10. Assessed Impact of Proposed Revised Catchment Areas**

10.1 By establishing the proposed catchment area for a new non-denominational primary school and amending the catchment areas for neighbouring non-denominational primary schools this will ensure that there is long term capacity to accommodate the predicted population growth in the locality over the coming decade and beyond.

10.2 Details of the impact on projected pupil rolls as a result of establishing a catchment area for the new non-denominational primary school and amending the catchment areas for Cadder, Caldercuilt, Kelvindale, Parkview, Highpark, Dunard, Saracen, Oakgrove and Royston Primary Schools are contained in Appendices J – L.

10.3 There are no proposed changes to the catchment areas for Chirnsyde or Miltonbank Primary Schools.

## **11. Educational Benefit Statement for the Proposals**

- 11.1 If no action is taken to establish a new non-denominational primary school in the North of the City, the Council will have insufficient primary school capacity to meet projected demand for places in the locality.
- 11.2 The proposals to establish a new primary school (and its associated catchment area) together with amendments to primary schools' catchments in the surrounding area will ensure that there is sufficient capacity to meet demand for the non-denominational sector in the short, medium and long term, whilst maintaining sufficient flexibility to support a variety of learning and teaching approaches aligned to the Curriculum for Excellence, ensure that outdoor learning and playing space does not become overcrowded and that ancillary accommodation such as dining halls can continue to meet the needs of children.
- 11.3 The site for the new non-denominational primary school has been proposed due to its size and location relative to the predicted demands for places. Additionally, the proposed location will also support the realisation of the Council's commitment to providing a high quality outdoor synthetic pitch for the local community. Through co-location on the proposed site this will optimise benefits for children and the wider community whilst minimising the management and operating costs. The current term time Belhaven Nursery School will also be replaced with an extended day, extended year early years provision, providing greater choice and flexibility for parents and carers.

## **12. Equality Statement**

- 12.1 An Equality Impact assessment will be undertaken as part of the consultation exercise to assess if the proposal discriminates against anyone on the basis of:

- Age
- Gender
- Religion
- Racial Group
- Disability
- Sexual Orientation

In carrying out the equality impact assessment we will take account of (and address) any equality issues raised in written or oral representation made as part of the consultation process. The result of the equality impact assessment will be included in the consultation response document and will also be available on the Glasgow City Council website.



### **13. Proposed Date for Implementation of the Proposals and Transitional Arrangements**

- 13.1 It is intended that the proposals, if approved, would not be enacted until the session before the new school opens.
- 13.2 For those families who reside in the current catchment areas for Cadder, Caldercuilt, Kelvindale, Parkview, Highpark, Dunard, Saracen, Oakgrove and Royston Primary Schools, but would no longer do so if these proposals are approved would, for a period of seven years from the date of the new school opening, should they have a child enrolled at the point when they wish to enrol a sibling, the sibling would be deemed to have the same entitlement to attend as other children in the revised catchment area.

### **14. The Consultation Process**

- 14.1 When a Council brings forward a proposal to change the entry requirements to a school or change a catchment area and /or modify the guidelines in respect of the handling of placing requests there is a requirement to carry out a public consultation within the statutory framework defined by the Schools (Consultation)(Scotland) Act 2010, as amended.
- 14.2 The following arrangements would be put in place:

Consultation papers would be distributed to a wide range of stakeholders and interested parties including:

- Parents/carers/children of establishments affected by the proposals
- Parent Councils of establishments affected by the proposals
- Staff
- Trade Unions
- Education Scotland (HMIe)
- Community Councils
- Area Partnerships
- Groups formed under Part 2 of the Local Government in Scotland Act (2003)
- A notice to advise of the consultation arrangements would be placed in the Press
- A dedicated page would be set up on the Council website for both information, and to enable interested parties to respond to the proposals.

In addition, notice to advise of the consultation arrangements has been placed in the press and a dedicated page has been set up on the

Council website for both information and to enable interested parties to respond to the proposals.

**Web site address:** [www.glasgow.gov.uk/schoolconsultations](http://www.glasgow.gov.uk/schoolconsultations)

**E-mail address:** [schoolconsultations@glasgow.gov.uk](mailto:schoolconsultations@glasgow.gov.uk)

The indicative timetable for the consultations is:

Date	Action	Location
27.10.16	Executive Committee	
04.11.16	Conclusion of council call-in period	
07.11.16	Start of Public Consultation Period begins	
15.11.16	Public meetings - 7pm	Maryhill Burgh Halls
16.11.16	Public meeting - 7pm	Highpark Primary
18.12.16	End of Public Consultation Period	
06.01.17	Information to Education Scotland for report (3 week period)	
To be confirmed	Consultation response report published at least 3 weeks prior to Executive Committee	
To be confirmed	Report to Executive Committee	

14.1 Arrangements will be put in place to enhance the inclusiveness of the process eg a summary version of the document will be produced, crèche facilities and language interpreting services will be available at the public meeting, upon prior request, to [schoolconsultations@glasgow.gov.uk](mailto:schoolconsultations@glasgow.gov.uk)

14.2 As stated above, a public meeting will be held to discuss the proposals. Anyone wishing to attend the public meeting is welcome to do so. The meeting will be an opportunity for attendees to:

- Hear more about the proposal
- Ask questions about the proposal
- Have their views noted so that they can be taken into account as part of the Consultation response process
- Ask officers about the various ways in which they can respond to the proposals

## **15. Involvement of Education Scotland (HMI)**

15.1 This consultation will be conducted in line with the requirements of the Schools (Consultation) (Scotland) Act 2010, as amended. Education

Scotland will be informed of the consultation through the Area Lead Officer.

- 15.2 A copy of the proposed document will be sent to Education Scotland by Education Services. They will also receive a copy of any written representations that are received by Education Services from any person during the consultation period or, if Education Scotland agree, a summary of them. They will also receive a summary of any oral representation made to Education Services at the public meeting and a copy of any other relevant documentation.
- 15.3 Education Scotland will then prepare a report on the educational aspects of the proposals no later than 3 weeks after Education Services has sent them all representations and documents as mentioned above.
- 15.4 In preparing their report, they may visit the affected establishments and make such reasonable enquiries of such people there, as they consider appropriate, and may make such reasonable enquiries of such other people as they consider appropriate.

## **16. Preparation of Consultation Report**

- 16.1 Education Services will review the proposals having regard to the Education Scotland report, responses to the consultation and oral representations made at the public meeting. Education Services will then prepare a consultation response report for consideration by the Council's Executive Committee.
- 16.2 This consultation response report will be published in electronic and printed formats and will be available on the Glasgow City Council website, Education Services, City Chambers East Building, 40 John Street, Glasgow G1 1JL and at the affected schools free of charge. All those who received direct notification of the consultation will be sent either a full or summary response document. All those who responded and provided contact details through the consultation process will also receive a copy of the full or summary response document as appropriate.
- 16.3 The response report will include a record of the total number of written representations made during the consultation period, a summary of the oral representations made at the public meeting, the council's response to the Education Scotland report and any other relevant information, including details of any alleged inaccuracies and how these have been handled. The report will also contain a statement explaining how it complied with the requirements to review the proposal in light of the Education Scotland report and representations (both oral and written) that is received. The Consultation Response Report will be published at least three weeks prior to the Executive Committee making a decision.

16.4 Reasonable requests for alternative forms of consultation papers or response documents will be accommodated wherever possible e.g. audio or by interpreted support. Should you wish a copy of this consultation paper or response document in any other format please contact Education Services at:

- Online at [Schoolconsultations@glasgow.gov.uk](mailto:Schoolconsultations@glasgow.gov.uk)
- At Education Services, City Chambers East Building, 40 John Street, Glasgow G1 1JL
- Or by calling 0141 287 4327

## **17. Note on Corrections**

If any inaccuracy or omission is discovered in this Proposal Document and/or during the consultation either by Education Services or any person, Education Services will determine if relevant information has been omitted or, if there has been an inaccuracy. Education Services will then take appropriate action, which may include the issue of a correction or the reissuing of the Proposal paper or the revision of the timescale for the consultation period as appropriate. In that event, relevant consultees and HMI will be advised

## **18. Conclusions from the Consultation Exercise**

18.1 The outcome and conclusion of the consultation exercise will be presented to the Executive Committee.

## **19. Scottish Ministers' Call-In**

19.1 The Schools (Consultation) (Scotland) Act 2010, as amended, makes provision for Council decisions to close a school, or a stage within a school, to be referred to Scottish Ministers. Therefore, Scottish Ministers' call-in does not apply in:

## **20. Appendices**

- A - Cadder Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- B - Caldercuilt Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- C - Kelvindale Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- D - Parkview Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- E - Dunard Primary School: Existing Catchment Area and Proposed Revised Catchment Area.

- F - Highpark Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- G - Saracen Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- H - Oakgrove Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- I - Royston Primary School: Existing Catchment Area and Proposed Revised Catchment Area.
- J - Ward 15 Non-denominational Primary Schools Current Roll Projections 2017-2026 and Proposed Revised Catchment Projections 2019-2026
- K - Ward 16 Non-denominational Primary Schools Current Roll Projections 2017-2026 and Proposed Revised Catchment Projections 2019-2026
- L - Oakgrove Primary and Royston Primary Schools Current Roll Projections 2017-2026 and Proposed Revised Catchment Projections 2019-2026
- M - Proposed New Non-Denominational Primary School Catchment Area and School Site