

## **SCRUTINY COMMITTEES:-**

**Membership:** 14 members of the Council comprising:-

SNP – 6  
Labour – 5  
Green – 2  
Conservative – 1

Substitutes may be appointed

Members include a Chair and Vice-Chair appointed by Council.

The Committee may appoint up to 4 people as non-voting co-optees to bring access to external expertise, knowledge or experience, as necessary.

**Chair:** Member of the Opposition

**Quorum:** 4

**Meeting Arrangements:** 4-weekly.

### **General Terms of Reference for all Scrutiny Committees:**

- 1 The City Administration Committee is held to account through 'call-in'. This is the process which gives each Scrutiny Committee an important role in ensuring that the City Administration Committee is accountable for the decisions and actions it takes and that it is delivering the corporate objectives the Council has agreed. The call-in process is set out in the Council and Committee Standing Orders.
- 2 Scrutiny Committees shall take account of any cross-cutting issues in making any recommendations or taking any decisions.

## **FINANCE AND AUDIT SCRUTINY COMMITTEE**

### **Terms of Reference.**

The Finance and Audit Scrutiny Committee is responsible for: monitoring the financial performance of the Council, its Trading Operations and ALEOs; money allocated to it by the Glasgow City Integration Joint Board; the performance of audit and inspection within the Council; and for promoting the observance by Councillors of high standards of conduct.

These functions include:

- 1 Scrutinising financial information on:

- Council budget;
  - management of Council assets;
  - control, monitoring and review of income and expenditure, both revenue and capital;
  - Members' allowances;
  - employment and personnel issues;
  - Trading Operations;
  - civic matters;
  - Children's Panel; and
  - Common Good Fund.
- 2 Initiating and undertaking specific scrutiny reviews of any matters falling within the remit of this committee or requested by the City Administration Committee.
  - 3 Monitoring the annual strategic audit plan and reviewing all Council Audit and Inspection work against the audit plan.
  - 4 Receiving and considering summaries of internal and external audit reports which relate to any issue falling within the remit of this committee.
  - 5 Promoting value for money studies and best value.
  - 6 Monitoring internal financial control, corporate risk management and corporate governance.
  - 7 Monitoring grant allocation across the Council.
  - 8 Taking an overview of the Transformation Programme (including consideration of equalities issues).
  - 9 Promoting the observance by Councillors of high standards of conduct and assisting them in observing the Code of Conduct, in accordance with any guidance issued by the Standards Commission for Scotland.
  - 10 Referring back to the appropriate City Policy Committee, ALEO or the Glasgow City Integration Joint Board for its consideration, any financial performance issue which might have implications for City policy.