

# Hire of Kibble Palace

## Frequently Asked Questions

- **How much will it cost to hire the Glasshouse?** All charges are detailed in the [Book of Charges](#).
- **How do I make a booking?**  
You should contact LES Sales on LES-Sales@glasgow.gov.uk. A £50 non-refundable deposit is required to secure your booking
- **If it is a nice day, can I use an outdoor area as part of my event?**  
Yes, but this must be pre-arranged with local management.
- **Is there parking available?**  
There is very limited parking available. All vehicles are parked at the owner's risk. Onstreet parking is available close to the venues but maybe be subject to parking charges.
- **Can I bring in my own caterers?**  
Yes, but Encore Hospitality Services can provide catering services and can be contacted through the Tea Room at the Botanics.
- **Is there anything I need to make my DJ/band aware of?**  
Only electrical equipment that has been PAT tested and has the certificate available for inspection can be used on the premises.  
Smoke /fog machines are not allowed. Music must stop at 10.30pm at the Kibble Palace, due to there being houses nearby.
- **I've got some children coming along to my event. Can I bring in a bouncy castle for them to play on?**  
  
No, bouncy castles are not permitted in the Botanic Gardens.
- **Can I leave items after my event and collect them the next day?**  
  
There are no storage facilities but small items may be left. This should be arranged in advance with local management.
- **Can I have balloons?**  
  
Helium balloons are not allowed due to the problems of retrieving them from the very high roof if they get loose. You are welcome to have balloons that are not filled with helium.
- **Can I use candles for decoration?**  
  
No. There are now battery operated candles which you can use instead.

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- **Can I put up banners?**

Yes, as long as you use non-marking fixative.

- **Can I use your ladders to put up my decorations?**

No. The use of ladders, ours or yours, is not permitted. You aren't allowed to stand on chairs or tables either to put up decorations.

- **Can I use fairy lights to decorate?**

Yes but they must be battery operated. If you want to put them amongst the plants you must speak to a LES member of staff and get guidance on where to put them first.

- **Can I have confetti at my wedding?**

No, we are sorry for the inconvenience but confetti can build up in heating grates in the Kibble Palace and cause significant maintenance issues.

- **My 14 year old daughter would like to have her birthday party in the Glasshouse. Is this Ok?**

No. Parties or similar events for 12-18 year olds are not permitted.

- **Can I come and have a look round?**

Yes. Phone 0141 276 1614 for the Botanic Gardens and we'll arrange for someone to be there to answer any queries you may have.