

LORD PROVOST'S TRUST FUNDS.

By video conference, 6th November 2020

Present: Lord Provost Philip Braat; Councillor Maureen Burke; Martin Booth, Executive Director of Finance; and Carole Forrest, Director of Governance and Solicitor to the Council.

Apologies: Bailie Glenn Elder.

Attending: D Brand (Clerk); M Burns, J Donaldson and L Gunn, Glasgow City Health and Social Care Partnership; S Daley and A Ross, Financial Services; N Burns (for the Head of Customer and Business Services); D McClelland, Education Services; and J McMartin, Chief Executive's Department.

Lord Provost's Trust Funds – Annual accounts approved etc.

1 There was submitted a report by the Executive Director of Finance summarising the findings of the audit for all 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2019/20,

- (1) advising that the annual accounts for 2019/20 had been audited by Azets and had received an unqualified audit opinion; and
- (2) detailing in the appendices to the report, the individual audited accounts, Azets' report on each set of accounts and letters of representation which required to be signed by 1 Trustee.

After consideration, the Trustees

- (a) approved and signed the audited accounts for the 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2019/20; and
- (b) noted Azets' auditor reports for each Fund.

Minutes of previous meetings approved.

3 The minutes of 10th July 2020 were submitted and approved.

Matters arising.

4 With reference to the Lord Provost's Trust Fund Fundraising Page, when the Trustees noted that if it became apparent that the detailed terms and conditions from

Total Giving, the approved provider, were deemed not acceptable, then the second preferred provider of Virgin Money could be signed up to instead, Jen McMartin, Legal Services advised that due to communication issues with Total Giving, agreement was sought to sign up to the Virgin Money fundraising site

After consideration, the Trustees agreed for officers to commence the process with Virgin Money.

Lord Provost's Trust Funds – 2020/21 financial update noted.

5 There was submitted a report by the Head of Corporate Finance regarding the budget for the Lord Provost's 3 Trust Funds, detailing the expenditure position against the budget for the period from 1st April to 23rd October 2020 (Period 8).

After consideration, the Trustees noted

- (1) the reduced level of expenditure across all 3 funds compared to previous years;
- (2) that it was unlikely the budget in the Children's Fund, Education element would be utilised within this financial year, and having heard the reasons as to why the fund had not been accessed, were satisfied with the reasons for the lack of expenditure, and that any remaining budget would be taken into account when setting the budget for the next financial year; and
- (3) that utilisation of the Vulnerable Citizens', Older People and Children's Fund, Social Work element was expected to increase over the coming months.

Summary of applications by Glasgow City Health and Social Care Partnership to Lord Provost's Children's Fund – Approved applications noted.

6 There was submitted and noted a summary of applications made to the Lord Provost's Children's Fund by Glasgow City Health and Social Care Partnership, detailing the funding applications approved by the partnership to date under the agreed framework.

Summary of applications by Social Work Services to Lord Provost's Vulnerable Citizens' Fund – Approved applications noted.

7 There was submitted and noted a summary of applications made to the Lord Provost's Vulnerable Citizens' Fund by Social Work Services, detailing the funding applications approved by the service to date under the agreed framework.

Summary of applications by Social Work Services and Glasgow Home Care to Lord Provost's Older People Fund – Approved applications noted etc.

8 There was submitted a summary of applications made to the Lord Provost's Older People's Fund by Social Work Services and Glasgow Home Care, detailing the funding applications approved by the service to date under the agreed framework.

Summary of applications for funeral payments to Lord Provost's Fund for Vulnerable Citizens – Approved applications noted etc.

9 There was submitted and noted a report by the Head of Revenues, Benefits and Customer Contact regarding applications made to the Lord Provost's Fund for Vulnerable Citizens in relation to funeral payments.

2021 Meeting dates provisionally approved.

10 There was submitted a report by the Clerk regarding meeting dates for 2021.

After consideration, the Trustees provisionally approved the following dates:-

Friday 5th February 2020 at 10.00am;
Friday 4th June 2020 at 10.00am; and
Friday 5th November at 10.00am.