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Glasgow Bus Partnership (GBP) Steering Group Meeting

Minutes of Meeting

Monday 14th March 2022 – 2:30pm to 4:00pm

MS Teams Call

Attendees:

Independent Chair:	Joan Aitken	(JA)
GCC:	Stephen Macleod	(SML)
	Marshall Poulton	(MP)
	Deborah Paton	(DP)
	Angus Bodie	(AB)
	Christine Francis	(CF)
	Lindsay Richardson	(LR)
Renfrewshire:	Gerard Hannah	(GH)
Inverclyde/WDC:	Gail MacFarlane	(GF)
WDC:	Liam Greene	(LG)
SLC:	Stuart Laird	(SL)
SPT:	Bruce Kiloh	(BK)
	Gordon Dickson	(GDK)
	Donald Booth	(DB)
FirstGroup:	Duncan Cameron	(DC)
	John Dowie	(JD)
	Paul Clark	(PC)
	Graeme Macfarlan	(GRM)
Stagecoach:	Fiona Doherty	(FD)
McGills:	Ralph Roberts	(RR)
West Coast Motors:	Sharon Morrison	(SM)
Community Transport:	Graham Dunn	(GD)
Transport Scotland:	Daniel Spencer	(DS)
Sustrans:	Davina Bright	(DBR)
BUS:	Greig Mackay	(GM)

Apologies :

Claire Stewart, Transport Scotland
Colin Craig, West Coast Motors
Colin Napier, McGills
Colin Park, South Lanarkshire Council
Eric Lesley, Transport Scotland
Fraser Smith, Stagecoach
Gary Wood, North Lanarkshire Council
Harjinder Gharyal, Glasgow City Council
Jane Corrie, East Renfrewshire Council
Jennifer Ruddick, Transport Scotland
John Shelton, East Renfrewshire Council
Lesley Ann Biggam, North Lanarkshire Council
Michael Melton, Sustrans
Murray Rogers, West Coast Motors
Paul White, CPT
Peter Grant, Transport Scotland
Sharon Wood, Transport Scotland
Stephen Gibson, Glasgow City Council
Stephen Herron, Renfrewshire Council
Steve Gray, Glasgow City Council (SG)
Steven Walker, Inverclyde Council
Stuart Laird, South Lanarkshire Council
Thomas McMenamin, East Dunbartonshire Council

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Item	Discussion/Decision	Actions
1.	Welcome and apologies <ul style="list-style-type: none"> JA welcomed LG to the GBP Apologies from GBP Members noted 	
2.	Minutes of last meeting 17th January 2022, and any matters arising not otherwise on the agenda <ul style="list-style-type: none"> DB suggested an amendment to Item 3. SML to apply changes on his behalf. Amended Minutes of last GBP Meeting were agreed and can be uploaded on to the Glasgow City Council (GCC) website. 	SML SML
3.	Transport Scotland (TS) update <ul style="list-style-type: none"> JA acknowledged that Peter Grant is leaving his current role at TS and thanked him for his service on Bus Partnership works. DS confirmed Laura Murdoch has left her role at TS. JA asked DS to provide a new organogram for TS to inform the GBP who is working at TS in relation to Bus Partnership works. JR circulated an e-mail to all the Bus Partnerships regarding the total amount of expenditure for the last financial year. SML confirmed AB, MP and Renfrewshire Council representatives to meet this week to calculate the expenditure figures. SML asked DS about dates and times for future review meetings before the deadlines for monthly reporting. DS to confirm available dates in due course. JA informed GBP about GCC Committee Meeting this Thursday where Elected Members will be asked to appoint consultants to take on the GBP works. SML to inform the GBP once the Committee has made a decision. 	DS SML/AB/MP/ GH SML
4.	SPT update including a review of the bus provisions of the Transport (Scotland) Act 2019 <ul style="list-style-type: none"> GDK: Zonocard smart solution Evaluation input is ongoing. Good progress. GDK to update the GBP as things develop. Further discussions with the Glas-Go Bus Alliance on roadside bus service information Paper going to SPT partnership on 18th March 2022 seeking approval for new real-time display framework supplier. Driver availability update: recruitment fair at Buchanan Bus Station recently. Well-received in general. MyBus review, tenders returned for consultancy support, evaluation ongoing. BK: Looked at the Transport (Scotland) Act 2019 to see if any measures would benefit the GBP. Next steps: take the recommendations of the Report and analyse them further for the Regional Transport Strategy before going to public consultation. Glasgow Transport Strategy has recently been published. JA asked all Workstream Chairs to read through this useful guidance document. 	GDK Chairs
5.	Glas-Go Bus Alliance and promoting bus use <ul style="list-style-type: none"> FD provided an update on the Glas-Go Bus Alliance. Press release issued today based on the survey results. Survey highlighted that there was a lot of good feedback, particularly on congestion. Less people using the bus in contrast to pre-pandemic level. Good to understand bus passengers' experiences to identify issues that need to be tackled. GRM working with Glas-Go Bus Alliance on integrated ticketing. 	
6.	Glasgow City Centre Transformation Plan – Update <ul style="list-style-type: none"> SML provided an update on the City Centre Transformation Plan (CCTP) behalf of SG. ESCR Committee approved Report asking Elected Members to instruct Council Officers to undertake six-week public consultation on the CCTP Final Report. SML to issue CCTP presentation to bus operators that provides high-level overview of the proposed Priority Actions for the City Centre. JA encouraged all operators to contribute to the CCTP consultation. FD to share presentation to operators not currently on the GBP. 	SML Operators FD
7.	Project Plan <ul style="list-style-type: none"> JA mentioned that a Dashboard has been created for the GBP to provide updates from each Workstream. This had been distributed to the GBP last Friday (11th March 2022) and will be updated and circulated by SML on a 4-weekly basis. JD suggested it would be good for the Dashboard to have a longer-term timeframe that gives the GBP more clarity on objectives and milestones. DC highlighted the potential for duplication in the Dashboard and raising these to inform each Workstream is positive. DP has produced an initial logic map that lists inputs and outputs. JA asked DP to circulate her logic map to the GBP. 	SML DP

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<p>7a.</p> <p>7b.</p> <p>7c.</p> <p>7d.</p>	<p><u>Workstream A</u></p> <ul style="list-style-type: none"> • MP provided an update on behalf of SG by referring to the Workstream A update on the GBP Dashboard. • Tendering process for the works on each of the five bus corridors have been completed. Council Committee will be asked to approve the appointment of the consultants on Thursday 17th March 2022 • No delays to the GBP works programme are anticipated at present. • Engagement with key stakeholders, bus operators, bus users etc. expected on 11th April 2022. <p><u>Workstream B</u></p> <ul style="list-style-type: none"> • GH (Chair) provided an update on Workstream B. Met as a Workstream in February to start discussions on the design works. • Next steps: the project team will engage with Workstream B members before going out to public consultation to show what is to be amended as part of the Paisley Town Centre works. Public consultation to be held after the Local Election. • Change control request on Howard Street approved by TS <p><u>Other Workstream reports</u></p> <ul style="list-style-type: none"> • DC provided an overview on Workstream C works. Need to be careful that there is no duplication of works between different Workstreams. DC welcomed reference to the Glasgow Transport Strategy. Need to be clear that all bus operators have a significant challenge to meet the decarbonisation agenda. Looking to the benefit of 20% journey time saving and 50% through the City Centre. • RR shared a map showing where bus operators run routes across the Glasgow City Region. This is to be recoloured to show actual routes. RR to invite DP to a future meeting with bus operators to review and discuss data. • Workstream D to meet this week (commencing 14th March 2022) and will provide their update in the next Dashboard • GRM: Workstream E to hold a meeting next week to agree on Scope and deliverables of Workstream key output. Glasgow Bus Alliance App development continues. • Workstream F: Discussion on the purpose of Workstream F which focusses on the passenger experience. Identification of potential stakeholders to bring on board this workstream (Bus drivers, Glasgow business community, Glasgow Disability Alliance etc). Next steps of Workstream F: JA to arrange a visit to the bus depots to connect with trade union and bus drivers Meeting to be arranged in the near future to review the findings of the Glas-Go Bus Alliance customer survey in more detail. • Workstream G: DP (Chair) want to start circulating calls for data from other Workstreams. DP looking at setting up a Data Sharing Agreement for future project works and data sharing within the GBP. <p><u>Progress tracking and reporting</u></p> <ul style="list-style-type: none"> • AB to cover this at the next GBP Steering Group Meeting. 	<p></p> <p></p> <p>RR/DP</p> <p>AB</p>
<p>8.</p>	<p><u>Integration of GBP with all other transport programmes</u></p> <ul style="list-style-type: none"> • MP provided an update: Grant funding received to undertake the business cases for the five strategic bus corridors. • Grant funding also received to undertake a wider strategy up to the value of £230k. MP has received some initial comments on this from TS and will discuss in more detail with JR. DP will take the lead on this wider strategy with assistance from AB. • EQIA will be undertaken by the consultants for each corridor; but an overarching EQIA to be maintained by GCC. GD stressed the importance of undertaking EQIAs in consultation with the public. 	<p>DP/AB</p>
<p>9.</p>	<p><u>AOCB</u></p> <ul style="list-style-type: none"> • None 	<p></p>
<p>10.</p>	<p><u>Date and duration of Next Meeting:</u></p> <ul style="list-style-type: none"> • Monday 9th May 2022 Time 2:30pm – 4.00pm 	<p>SML</p>