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**DIGITAL GLASGOW BOARD**

**Date:** 8 December 2020

**Location:** Virtual Meeting via MS Teams

**Attendees:**

**Members:** Councillor Angus Millar (AM) (Chair), Councillor Jane Morgan (JM) (Vice-Chair), Bailie Martin Bartos (MB), Councillor Allan Casey (AC), Councillor Laura Doherty (LD), Councillor Frank McAveety, Carole Forest (CF), Colin Birchenall (CB), Kimberley Hose (KH), Anne McLister (AMcL),

**Also in Attendance:** None

**Apologies:** Bailie Ade Aibinu (AA)

Item	Detail	Decision/Action	Action by
1.0	<p><b>Welcome and Introductions by Councillor Millar (Chair)</b></p> <p>AM introduced and welcomed everyone, outlining that a key focus of the board is to build upon the review document discussed at the last board, and now approved by CAC to start to look at the priorities and plans moving forward.</p>		

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2.0	<p><b>Previous Minutes (22 September)</b></p> <p>Reviewed and agreed for accuracy.</p>	Approved	All Attendees
2.1	<p><b>Matters Arising from Previous Minutes (22 September)</b></p> <p>None</p>		
3.1 for Approval	<p><b>Priorities and Next Steps</b></p> <p>The Digital Glasgow Board was asked to approve a paper setting out more detail against the ten next step action plan included in the Digital Glasgow 2020 review document.</p> <p>It was agreed that the document, and further documentation should refer to digital inclusion rather than digital exclusion.</p> <p>There was a request that the document be shared with external partners which was agreed subject to the above change</p> <p>A more general point on the availability of Digital Glasgow Board was discussed and it was agreed that (in line with feedback from CAC), that options for making Digital Glasgow papers public would be explored and brought back to the board.</p> <p>Greater clarity of roles is required in reporting. It was agreed that we would update reporting templates to be clearer on GCC's role in terms of "facilitating" versus accountability for "delivery"</p>	<p>Approved</p> <p>Update document to refer to inclusion rather than exclusion</p> <p>Agreed.</p> <p>CB to liaise with CF to propose how papers can be made public</p> <p>CB to update template to provide greater clarity of GCC's role.</p>	<p>CB</p> <p>CB</p> <p>CB</p>

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<p>3.3 for noting</p>	<p><b>Logan Report</b></p> <p>The Digital Glasgow Board was provided with a verbal update on the Scottish Government's Logan Report.</p> <p>It was highlighted that we should not focus Glasgow's attention on the Tech Scaler aspects of the paper. Although this will provide benefit to Glasgow, it is also important for Glasgow to progress the skills recommendations in line with the Digital Skills and Employment action plan of the Digital Glasgow Strategy.</p> <p>It was suggested that a regular update on the Logan Report be provided as part of the Digital Economy updates to the board.</p>	<p>Noted</p> <p>AMc to ensure that Digital Economy reports include updates on Logan.</p>	<p>AMc</p>
<p>3.4 for noting</p>	<p><b>Digital Strategy for Scotland</b></p> <p>The Digital Glasgow Board was provided a briefing on a consultation for a refreshed Digital Strategy for Scotland that is being jointly led by Scottish Government and COSLA. The closing date for the consultation is the 23<sup>rd</sup> December 2020. It was noted that Glasgow City Council would be providing a response to the consultation through its standard processes.</p> <p>The importance of digital identity, and providing citizens with transparency of how their data is used was discussed. CB noted that there is an action within the proposed strategy along these lines.</p>	<p>Noted</p>	
<p>3.5 for noting</p>	<p><b>Digital Skills Report</b></p> <p>The Digital Glasgow Board was provided with a presentation of the findings from the Skills Development Scotland review of digital skills within Glasgow which was one of the actions of the Digital Skills and Employment action plan of the Digital Glasgow Strategy.</p>	<p>Noted</p>	

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	<p>It was suggested that more emphasis was required on making digital an attractive career, and making it attractive to girls with a clearer messaging in schools. There was a concern that digital is still often equated with computer science rather than the full range of skills that exist.</p>		
4.1	<p><b>Digital Economy Report</b></p> <p>Deferred to next board</p>		
4.2	<p><b>Digital Public Services Report</b></p> <p>Deferred to next board</p>		
4.3	<p><b>SIT/CGI Report</b></p> <p>The Digital Glasgow Board was provided with a verbal update of progress with the transformation programme and operational performance of the CGI contract.</p> <p>The transformation update included three parts;</p> <ol style="list-style-type: none"><li>1. Infrastructure</li><li>2. End-User Computing</li><li>3. Business Transformation/Applications (such as the Digital Citizen and Yotta programmes)</li></ol> <p>The chair noted that the Coronavirus pandemic has shone the spotlight on the Councils ability to deliver digital services and the impact on CBS, providing an example of parking permits and asked if there are plans to review the scope of the current transformation programme in light of the priorities from the pandemic.</p> <p>John Lyle confirmed that discussions have been underway with CBS and there are opportunities to re-scope and reprioritise work.</p>		

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	<p>It was requested that more detail on the Digital Citizen programme could be provided at a future meeting.</p> <p>The vice-chair asked if the introduction of Microsoft Teams provides opportunities to review network and telephony costs. John Lyle agreed that in practice, it would provide opportunities which will be factored into renewal plans.</p> <p>The vice-chair noted an escalation from the Glasgow HSCP relating to the Carefirst application. John Lyle confirmed that CGI are developing a proposal for a major upgrade of the Carefirst application, and integration with the applications used within the Cordia services.</p> <p>A number of questions were raised about end-user computing for elected members including a discussion on data charges which are billed through expenses. John Lyle confirmed that the new solution included increased data packages and that the user testing that was planned would evaluate the impact of data usage.</p> <p>The availability of Bring Your Own Device (BYOD) for Elected Members was discussed. John Lyle highlighted that BYOD would actually be technically possible as the solution proposed for Elected Members is based upon a product called “Windows Virtual Desktop” which means that the desktop can be accessed from any device that has been approved for access. Providing access to non-corporate devices however is an information governance matter.</p>	<p>JL to update board on the opportunity for BYOD for Elected Members</p>	
<p>5.0</p>	<p><b>AOCB</b></p> <p>No further business for discussion.</p>		
<p>6.0</p>	<p><b>Date and Time of Next Meeting</b></p> <p>TBC.</p>	<p>To be Agreed</p>	<p>CB/AM</p>

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