

**PRO-FORMA FOR ASSESSING THE
RELEVANCE OF FUNCTIONS/POLICIES TO THE GENERAL DUTIES
UNDER THE EQUALITY ACT 2010**

This form is to be completed by all service to assess whether a function, policy and operation has the potential for a negative or positive impact in relation to the general duties as per the Equality Act 2010.

Policy Name:	CSG Eastgate Security Policy
Brief Description/Aims:	To protect the organisation, staff and residents of Glasgow from physical security threats by ensuring confidentiality, security and accurate and safe processing of information within Eastgate. The policy has been reviewed with the current threat level of SEVERE . If this threat level changes then the policy will be reviewed as required.
Date of Assessment:	23/01/17
Service:	Corporate Services
Assessment Officer:	David Wilson

SECTION (1) EQUALITY COMPLIANCE

1.1 Which of the parts of the general duty is relevant to the function or policy:
(delivering equality between people who share a protected characteristic and those that do not)

	Duty	Relevance (high, medium, low)	Details
1	Eliminate discrimination, harassment and victimisation	High	The policy ensures that both information and physical security is accessible only to those authorised to have access. It details procedures to be followed by all staff. Good physical and information security is crucial to building trust with individuals and communities with whom we keep information about.
2	Advance equality of opportunity	Med	
3	Foster good relations	High	

1.2 Is there any evidence or reason to believe that individuals/groups with protected characteristics could be affected?
(e.g. higher or lower uptake of services, barriers to equality in access ?)

Protected Characteristic	Positive impact	Negative Impact
Age	Yes	
Religion & Belief	Yes	
Sexual Orientation	Yes	
Gender	Yes	

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Disability	Yes	
Gender Reassignment	Yes	
Pregnancy & Maternity	Yes	
Any other information or group that may be affected?		

SECTION (2)

EVIDENCE OF IMPACT

2.1 In coming to the above decision, with whom have you consulted and/or what information was gathered? *(Sources include the Household Survey, consultation, research reports, equality monitoring, customer feedback forms, complaints)*

No.	Consulted with / Research	Details of when / how	Outcome from consultation/research

2.2 How much evidence have you collected?

None	A little	Some	(A lot)
x			

2.3 Is there any public concern that functions/policies are being operated in a discriminatory manner? *(e.g. expressed in the media, research reports, the Household Survey, customer feedback forms or complaints)*

None	A little	Some	(A lot)
x			

Please specify:

SECTION (3)

ANY OTHER INFORMATION

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SECTION (4)

ASSESSMENT

Given the information above is a full EIA required?	No
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SECTION (5)

AUTHORISATION OF EIA

EIA Screening are to be completed by the service and forwarded to the Equality Team in Policy for assessment.

Responsibility	Name	Signature	Date
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Officer Carrying Out Assessment	David Wilson		17/01/17
Equality Officer Assisting			
Head of Service <i>(Approved for publication)</i>			