



GLASGOW SCOTLAND

We Need You – Manager Briefing



Glasgowlife



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We Need You

Championships Overview

2023 UCI Cycling World Championships

Background

This summer Glasgow will once again host another major sporting event, and **we need you** to help us deliver.

The event

From 3-13 August 2023, the inaugural UCI Cycling World Championships will be hosted in Glasgow and across Scotland. It will be the single biggest cycling event in history, bringing together 13 existing individual cycling world championship disciplines into one mega event. Glasgow will provide five venues for the 2023 UCI Cycling Worlds including Sir Chris Hoy Velodrome, Emirates Arena, George Square, Glasgow BMX Centre and Glasgow Green.

The ask

We will be looking for passionate and enthusiastic staff to help us deliver in a variety of roles supporting areas like Event Operations, Spectator Services and Workforce to name but a few. Much like previous We Need You campaigns for Glasgow 2018 European Championships and COP26, this is a great opportunity to see a major sporting event up close, meet new people and enhance skills. Staff will be embedded in a large, dedicated event team, be fully trained and will support delivery as the world watches the biggest cycling event ever!

Process & timelines

Applications will open from 5th April to 14th May, with various communications going out over that time to promote the opportunity. We are asking managers to ensure all staff (including those who are not PC facing) are briefed of the campaign.

Applications are made via an online form, and we ask that managers help staff access this if required. The application form requests all staff name and state that they have received approval from their line manager. To ensure business continuity, we encourage all line managers to discuss with their **Head of Service** for final approval.

Applications will be reviewed in **May** and all applicants will be contacted to have informal discussions with the cycling team. This will help identify if a suitable match can be agreed. Applicants will be considered for other roles if their initial discussion is not successful.

In **June**, all applicants will be informed of the success of their application and those unsuccessful will be given feedback. Line managers will be contacted for confirmation of staff support and agree start/end dates.

Most roles will begin in **July** with exact dates agreed between the cycling team, line managers/Heads of Service and successful applicants.

We will work closely with managers to agree as much flexibility in staff release as possible.



Q & A

How do I apply

If you are interested in applying, you should first ensure you have the support of you Head of Service. We are encouraging all line managers to ensure such requests are highlighted in their own chain of command, allowing an awareness to be had on resource asks across service areas.

With management approval, you can sign up and register to our [dedicated event system](#) where the short application should only take around 10 minutes to complete. This will ask you for your current role, line manager's name, skills/experience and role preference. The application form will also provide an overview of the 10 roles currently available.

How long is the application process open for?

Applications will open from 5th April to 14th May

Do I need to be a certain grade to apply?

Most of the roles advertised are suitable for any grade and will be non-supervisory. Full conversations will be had in relation to duties of specific asks during the recruitment process and everyone will be matched accordingly.

Will my pay or contracted hours change?

All staff will be scheduled to their current contracted hours and be paid at their existing grade. Staff may be asked to work evenings and weekends and standard operating hours for some venues may range from 06:00 – 23:00. Most shifts are likely to take place within those hours and a degree of flexibility and personal considerations will be applied.

What happens if I am successful?

The cycling team will first get in touch with you in May, provide information about the role(s) and try to find a suitable match. If successful, we'll be back in touch in June and will agree specifics including start and end date with you and your manager. An agreed onboarding and training plan will then be communicated in advance of start dates (likely to be July).

You will then return to your current role after the agreed end date of your support period.

Please contact Uciworkforce@glasgowlife.onmicrosoft.com if you have any questions.