

# Lochend Community High School

**Ambition & Respect**



## Address by the head teacher

Dear Parent/Guardian

I am delighted, as Head Teacher of Lochend Community High School, to introduce our handbook. It contains a great deal of information about the school in general, the provision we make for our young people and how we have been performing in national examinations.

This booklet is distributed to all parents and guardians whose children are coming to Lochend Community High School in First Year.

The change from Primary to Secondary is exciting and challenging. Your child is moving from a smaller, familiar environment with one teacher all day, every day to a larger Secondary School with approximately 400 young people and with many new subjects and new teachers to experience in the course of a week. A great deal of work goes on behind the scenes to help make this transition go as smoothly as possible.

Lochend Community High School has, as one of its main aims, the development of the potential of every child. To do this, we continue to offer our young people a wide and challenging range of subjects in addition to a choice of after school clubs, teams and activities. The school building contributes greatly to all aspects of school life as it is a tremendous resource and enhances the learning opportunities for all.

I hope with the help of parents and guardians and with the professionalism and dedication of my staff to equip young people to take their place in society as responsible, well educated, caring people. We, as a school, care for the children as individuals and I feel confident that we will continue to try to bring out the best in them whatever their particular abilities or talents and celebrate their successes at every opportunity.

Please do not hesitate to contact me personally if you wish to discuss any matter concerning your child and the school. I look forward to working with you.

Yours sincerely



David McArthur  
Head Teacher

## **Our School**

Lochend Community High is a 'new-build' non-denominational school of approximately 400 young people located in Easterhouse in the North East of Glasgow. Our young people have aspirations to be the best that they can be and work together with our committed staff securing future learning and career pathways. We meet the learning and development needs of our young people by providing a full range of experiences and opportunities allowing them to achieve success in all its forms. We provide a broad general education for young people in S1 to S3 and have an ambitious senior phase for S4 to S6 to ensure positive destinations. We have a staff of 3 Senior Managers, 35 teachers, 5 classroom assistants, 3 Office Staff and 2 Janitors.

## **Our Vision**

Lochend Community High School offers pupils the opportunity to maximise their talents and develop their skills. By working in partnership together, we will aim to provide and sustain an inclusive and high quality learning environment that allows every pupil to unlock their potential to be all they can be.

## **Our Mission**

In Lochend Community High School we work hard to provide excellent learning and life opportunities within a caring and encouraging community to ensure that our young people grow to show respect, be ambitious, successful and happy.

## **Our Values**

- Honesty
- Equity
- Ambition
- Responsible
- Respectful
- Determined

## School Information

### Head Teacher

David McArthur  
Lochend Community High School  
20 Cairnbrook Road  
Easterhouse  
Glasgow, G34 0NZ  
DMcArthur@lochendcommunityhigh.glasgow.sch.uk

### Depute Head Teachers

Vicki Lockhart (Arran & Mull Houses)  
Ross Stewart (Islay & Skye Houses)  
Angela Bryson ( Inclusion & ALN bases)

**Lochend CHS is a six year non-denominational Secondary School**

### School Roll @ October 2018

S1	77
S2	86
S3	85
S4	84
S5	47
S6	55
Total	434



@LochendHigh



Lochend Community  
High School



<https://blogs.glowscotland.org.uk/gc/lochendchs/>

**HEAD TEACHER - Mr D McArthur**

**DEPUTE HEAD TEACHERS**

**Ms V Lockhart**

**Mr R Stewart**

**Mrs A Bryson**

**Languages & Literacy**

**Mathematics &**

**Numeracy**

Miss K Johnston      Principal Teacher

Ms A Burnett

Principal Teacher

Ms J Gow

Mr S Gallagher

Ms E Bell

Ms F Sarwar

Ms E Lees

Mr T Power

Supply

Mr J Haggan      Probationer Teacher

Mrs K McCaw      French/ German

Mrs A Carton      French/Spanish

**Performing Arts**

**Social Subjects**

Ms L Hutchison      Principal Teacher

Miss V Kennedy

Principal Teacher

(Drama)

(Geog/History)

Ms M McGough      Music

Mr A Sargent

Principal Teacher

Ms R McFarlane      Music

Digital Technology

(Modern Studies)

Ms A Clarke

History

Mr D Anderson

Geography

**Art**

**Physical Education**

Ms S McMahan      Principal Teacher

Mr S Capaldi

Principal Teacher

Mrs J Pearman

Mr I Love

Principal Teacher

Ms H Lambert

Wider Achievement

Ms S Mcgregor

Ms O Watson

Probationer Teacher

## Technologies

Mr J Morrell Faculty Head  
Computing  
Mr V Clarke Administration  
Mr C Conlon Woodworking

## Science

Ms R woods Faculty Head  
(Physics)  
Principal Teacher  
Raising Attainment  
(Chemistry)  
Biology  
Physics  
Chemistry  
Mr M Donaghy  
Mr A Littley  
Mr J McGovern

## Home Economics

Mrs C McCauley Principal Teacher

## Pupil Support

Ms N Strachan Faculty Head  
Mr D Ferguson Principal Teacher  
Pastoral  
Mr G Lennon Principal Teacher  
Pastoral  
Mrs L Neil Principal Teacher  
Pastoral  
Mrs T Reilly Principal Teacher  
Support for Learning

## ALN Base

Mr B McMahon Principal Teacher  
Ms M Bernier  
Mrs AL Coyle  
Mr K Murray

## Inclusion Base

Mrs A Lamont Principal Teacher  
Mrs D Livingstone

## Non Teaching Staff

### Clerical Staff

Mrs S McInally  
Mrs N Cameron  
Miss P Mason

### Support for Learning Workers

Mrs M Hewitt	Support for Learning
	Co-ordinator
Ms M Reid	Mainstream
Mr J Bonini	Mainstream
Miss E Keys	Mainstream
Mrs A Conteh	ALN Base
Ms E Inglestone	ALN Base
Mrs M Mushet	ALN Base
Mrs S Reilly	Inclusion Base
Mrs L Cassells	Inclusion Base
Mrs C Wilson	Inclusion Base

### Technicians

Mr J Wallace  
Mr I Cook  
Mr R Nimmo

### Support Staff

Craig McFadzean	Employability Officer
Paul Hawkins	Campus Police Officer
Bernie Devlin	Family Engagement worker (FARE)
April Campbell	Education Liaison Officer
Pamela Clarke	Librarian
Susan Stewart	SDS

### Janitors

Mr S Ross  
Mrs J Copper-White  
Mrs K Matthews

### Catering Team

Ms L Stewart	Catering Manager
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## The School Year

Details of holiday dates are available on the Glasgow City Council website:

<https://www.glasgow.gov.uk/index.aspx?articleid=17024>

## School Hours

The school operates a 33 period week.

## Our Community

### Associated Primary Schools

Aultmore Park Primary School	48 Newhills Road, Glasgow	0141 771 7221
Oakwood Primary School	22 Drumlanrig Avenue, Glasgow	141 773 4604

### Community Facilities

Stage/Street Area

2 Gymnasia

Large Games Hall

Extensive Playing Fields

4G Artificial pitch

4G Artificial 5 a-side pitch

Drama Studio

ICT Suites

### Letting Procedures

It is Council policy that school accommodation be made available as far as possible outwith school hours for use by the Community. Such use by groups, clubs etc. will be held in accordance with approved letting procedures and enquiries should be directed to :

Community Letting Section

Glasgow Life

Phone: 0141 302 2816 / 2817

E-mail: [communityletting@glasgowlife.org.uk](mailto:communityletting@glasgowlife.org.uk)



	1	2	3 Tutor	Break	4	5	Lunch	6	7
Mon	8.50 - 9.40	9.40 - 10.30	10.30 - 10.55	10.55 - 11.10	11.10 - 12.00	12.00 - 12.50	12.50 - 13.35	13.35 - 14.25	14.25 - 15.15
	1	2	3	Break	4	5	Lunch	6	7
Tues	8.50 - 9.40	9.40 - 10.30	10.30 - 11.20	11.20 - 11.35	11.35 - 12.25	12.25 - 13.15	13.15 - 14.00	14.00 - 14.50	14.50 - 15.40
	1	2	3	Break	4	5	Lunch	6	7
Wed	8.50 - 9.40	9.40 - 10.30	10.30 - 10.55	10.55 - 11.10	11.10 - 12.00	12.00 - 12.50	12.50 - 13.35	13.35 - 14.25	14.25 - 15.15
	1	2	3	Break	4	5	Lunch	6	7
Thurs	8.50 - 9.40	9.40 - 10.30	10.30 - 11.20	11.20 - 11.35	11.35 - 12.25	12.25 - 13.15	13.15 - 14.00	14.00 - 14.50	14.50 - 15.40
	1	2	Break	3	4	Lunch	5	6	
Fri	8.50 - 9.40	9.40 - 10.30	10.30 - 10.45	10.45 - 11.35	11.35 - 12.25	12.25 - 13.10	13.10 - 14.00	14.00 - 14.50	

## Primary/Secondary Transitions

We recognise that the move from primary to secondary is a very important event for young people. Throughout the later stages of Primary, in particular Primary 7, all pupils will be given the opportunity to meet and work with staff from Lochend Community High School. This ensures that the move from primary to secondary is as smooth as possible for our young people.

Each year in November, the parents of all pupils in the Associated Primary Schools ready for transfer to Lochend Community High School, are invited to an open evening in the school. They are given information about the school and the courses offered and are given an opportunity to meet the teachers, see some of the work done and facilities available in all departments.

In June each year all primary pupils to transfer are brought to Lochend Community High School to spend time in their new school to follow their new S1 timetable .

We welcome families from outwith our area. Families living outwith the school catchment area are welcome to make a placing request to attend LCHS. Prospective parents are welcome to visit the school and should contact the school office.

## Enrolment/Transfer Arrangements

No action is required from parents as the names of Primary 7 pupils will automatically be transferred to the roll of Lochend Community High School.

### **For parents of pupils who have moved into the school's catchment area:**

Parents who wish to enrol children should call the school office and make an appointment to see the appropriate Year Head :

S 1/2/3

Mr R Stewart

S 4/5/6

Ms V Lockhart

### **For parents of pupils who live outwith the school's catchment area:**

Parents wishing to enrol children who are living outside of our catchment area must complete a placing request form and send it to the CBS Hub. This can be done online via GCC Web "Schools and Learning" at the following link:

<https://www.glasgow.gov.uk/index.aspx?articleid=18205>

## School Dress Code

Our school uniform promotes a real sense of identity, shared values, self-confidence and a shared sense of community. The uniform is actively supported by our pupils and parents and is of great benefit to our young people. We ask our pupils to wear school uniform because:

- In a school, for safety reasons, it is essential that all pupils are instantly recognisable as LCHS pupils.
- Wearing school uniform instils pride, a sense of belonging, a sense of purpose in class and projects an appropriate image to the local community and visitors to the school.
- Items of school uniform are significantly cheaper than branded items of clothing.
- School uniform removes the stigma attached to not wearing more expensive branded items and also reduces peer-pressure.
- Wearing a standard school uniform encourages a 'ready to work' attitude.
- To develop the young workforce many service industries require uniforms.

### Uniform

- All pupils must wear a school blazer, white shirt, (with buttons and collar to the neck), and year group appropriate school tie
- All pupils will have the opportunity to be measured for a blazer. **School blazers can be ordered online at [www.academyuniformsltd.co.uk](http://www.academyuniformsltd.co.uk)**
- Black trousers or a black skirt. Black leggings are NOT acceptable unless they are more of a trouser legging. Black jeans or tracksuit bottoms are NOT acceptable
- Black coloured shoes
- Pupils may wear a plain black jumper or cardigan over the shirt but the tie must be clearly visible. (Logos and Labels are NOT acceptable).

### General Points:

- All items of outdoor clothing including scarves and jackets must be removed and stored in lockers at all times
- Pupils who are not dressed properly will be provided with items from school stock. (This includes PE lessons)

## PE Kit

It is important that pupils come prepared to learn for PE this requires appropriate clothing such as trainers, shorts/tracksuit bottoms and a t-shirt. All jewellery should be removed. Pupils who are unable to participate in PE must have note or medical certificate and their PE kit. All pupils will be expected to participate in the lesson by refereeing, keeping scores or assisting with the distribution of equipment. This ensures that they are still able to take part in some way in the work of the class and do not miss out on the knowledge and understanding of the course.

There are forms of dress that are unacceptable in school, such as items of clothing which:

- Potentially encourage factions (such as football colours)
- Could cause offence (such as anti-religious symbolism or political slogans)
- Could cause health and safety difficulties (such as loose fitting clothing, jewellery)
- Carry advertising particularly for alcohol or tobacco

## Communication

At LCHS we strongly encourage all parents to become involved in the education of their children. We are always ready to listen to suggestions for new ways of stimulating parental interest. We contact and involve parents in many ways. For example:

**Text Messaging** - you may receive text reminder about events/school closures etc.

**School Website/Facebook** - follow us on Facebook and Twitter to stay up to date with what is happening in the school. Please check out our school website too.

**Letters** - information relating to various school initiatives may be sent out in letter form throughout the session.

**Tracking reports** - every child will receive at least 3 tracking reports throughout the session. These are issued to pupils in Tutor Time and should be brought home to parents.

**Meetings** - parents and carers are welcome in the school to discuss any aspect for their child's development and progress. To avoid disappointment it is advisable to make an appointment. There are various opportunities throughout the year when parents can discuss their child's progress with staff.

Parents and carers are welcome at other events throughout the school year e.g. workshops, information evenings, performances and awards ceremonies. The school Facebook page and website will keep you informed.

Strong communication links between home and school ensure parents and carers are confident to address any concerns they may have about their child's education with pastoral care staff and the senior leadership team.

## **Pupil Absence**

We encourage all pupils at LCHS to maintain a high level of attendance aiming for between 95—100% each session. Parents are asked to advise if their child is going to be absent. This should be done as early as possible on the first day of absence by contacting the Absence Line 0141 287 0039. The line is open from 08.00—15.30 each day. Alternatively, you can use the online form on the Glasgow City Council Website. If they are likely to be absent for some time it would be helpful to know this at the earliest opportunity. Please contact their Pastoral Care teacher to inform them of this. The school uses daily text messaging to inform parents and carers of a young person's absence if no contact is made. All unexplained absence is investigated by the school and appropriate action taken.

## **Medical & Healthcare**

The school nurse visits at various times during the year for routine health checks, vaccinations and medical examinations. Parents and carers are kept informed by letter.

If a young person becomes ill during the course of the school day, he/she may require to be sent home. Please ensure that you keep the school informed of **all** contact details.

Parents and carers should inform the school of any medical requirements relating to their child. If a young person required medication during the school day, parents must complete the appropriate medical form. This is available on request from the school office.

## **Emergency Contact Information**

At the start of each school session parents and carers will be issued with the annual data check form. Please ensure that this is completed and returned to the school. It is also important that you let us know if there are changes to your telephone number(s) or to those of your emergency contacts throughout the year.

## **Appointments During School Hours**

We actively encourage all routine appointments to be made outside of the school day. However, if your child has an unavoidable appointment please give them a letter for their pastoral care teacher to ensure they have permission to be absent from class.

## Support for Parents and Carers

### School Meals

Our school provides a lunch service which offers a variety of meals and snacks within The Fuel Zone. The Fuel Zone is also open at morning break serving hot rolls, toasties and drinks. Pupils paying for meals do so by using their Young Scot Card; this is a swipe card which pupils can use to purchase items. The Dining Hall is supervised by teaching staff at break times.

Special diets can be discussed by parents and Pupil Support staff. Information will be passed to catering staff and every effort made to accommodate the request of parents.

Pupils who bring their own packed lunches are allocated a place in the Dining Hall.

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Information and application forms for free school meals may be obtained from the school or online at Glasgow City Council.

### Clothing & Footwear Grants

You may also be able to get financial help with your child's school clothing and shoes. This help is called a 'school clothing grant' and is available from your local council. It's normally a cash grant paid directly to your bank account. The eligibility criteria includes those receiving Income Support, Job Seekers Allowance (Income Based), Working Tax Credit (with a total annual income of less than £15,860), Housing Benefit, Council Tax Benefit or Universal Credit (where the total income is less than £7,230). Information and application forms may be obtained from the school or online at Glasgow City Council.

### Transport

The education authority has a policy of providing free transport to young people who live outwith a certain radius from their local school by the shortest recognised walking route. This means that the provision of transport could be reviewed at any time. Parents/Carers who consider they are eligible should obtain an application form from the school or online at Glasgow City Council

## Our Curriculum

At Lochend we deliver education through the framework of the Scottish Government's Curriculum for Excellence.

### Learning and Teaching

In all year groups, there is an expectation of learning and teaching that complements the school policy and GCC's Pedagogy and Equity programme. (This should incorporate AiFL and HOTs). Within the BGE there is the expectation that all faculties/departments will facilitate opportunities for independent learning at least twice per session as per the BGE Raising Attainment Strategy

### Broad General Education

#### S1 and S2

This is a common course for pupils, covering all curricular areas, and a large number of third and fourth level Experiences & Outcomes. This builds on the work of Early Years, Primary and the Transition programme.

PSE is a weekly contact with the appropriate Pupil Support teacher. Through Wider Achievement pupils will gain a number of additional qualifications (See WA Pathways and BGE documentation)

#### S3

Near the end of S2 young people will be involved in activities that encourage and enable them to look at their areas of strength within the curriculum alongside their career aspirations. They will then have the opportunity to personalise their experiences for S3 through personalisation and choice. All pupils will participate in 2 period of Wider Achievement in S3. This will consist of college courses in partnership with Glasgow Kelvin College or Duke of Edinburgh this session.

### Senior Phase

Pupils within the Senior Phase can select from a variety of routes that provide further specialisation. All pupils must select English and/or literacy if not achieved N4 by the end of S3 or are capable of achieving N5. All pupils must select Mathematics and/or Numeracy until they have achieved at least National 5 or Level 5 Pupils can select from any curricular area at an appropriate level to match progression, interest, ability and intended destination. In S5 PSE will be a weekly contact with the appropriate Pupil Support Teacher In S6 pupils will have weekly contact with a member of staff to support them in their route beyond school. Namely: UCAS, Routes for All & Employability. In S6 all pupils must be engaged in full timetables of 5 subjects unless by prior arrangement with the DHT & PTPS. Those pupils successful in their S5 SQA exams may be exempt from this depending on their post-school pathway.

Throughout, it is the responsibility of all to plan for and promote literacy, numeracy, health & wellbeing, interdisciplinary learning (IDL) and ICT.



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33																							
<b>BGE</b>	<b>S1 &amp; S2</b> (mainly third & fourth level)				<b>English &amp; Literacy (4)</b>			<b>Modern Languages (3)</b> All pupils will experience French in S1. In S2 they will then experience French and Spanish or German			<b>Social Subjects (4)</b> History, Geography, Modern Studies & RME			<b>Science (3)</b> Biology, Chemistry & Physics Integrated Science experience delivered by one teacher			<b>Mathematics &amp; Numeracy (4)</b>			<b>Technologies (3)</b> Computing Science, Business Management Technical			<b>Expressive Arts (4)</b> S1 2 periods of Art 1 Period of Music 1 Period of Drama S2 1 period of Art 2 periods of Music 1 period of Drama			<b>Health &amp; Wellbeing (5)</b> PE (3) PSE (1) Home Economics (1)			<b>WA (2)</b>																											
	<b>S3</b> (mainly fourth level & beyond)				<b>English &amp; Literacy (4)</b>			<b>Modern Languages (3)</b> Specialisation in one			<b>Mathematics &amp; Numeracy (4)</b>			<b>Personalisation, Choice &amp; Depth (5 x 3periods = 15 periods)</b> Pupils make 5 subject choices in relation to their individual strengths and career aspirations. Young people are encouraged to maintain breadth in the range of subjects selected.						<b>Health &amp; Wellbeing (3)</b> PE (2) PSE (1)			<b>WA (2)</b> Doe Bronze College Course		<b>RME (1)</b>																															
<p><b>Evidence gathered to N4 for majority of pupils within all curricular areas: N5 programmes embarked upon. All appropriate pupils to have completed N5 units (and N4 added value unit) by end of S3??</b></p> <p><b>S3 College Partnership with Glasgow Kelvin College (WA)</b> Young people in S3 have the opportunity to participate in a college programme for one afternoon a week throughout S3 in partnership with Kelvin College. All pupils were offered this opportunity everyone wishing to participate was provided with a place. Pupils will complete Level 4 units as part of their college experience. Courses are running in Hospitality, Hair &amp; Beauty, Construction and Sport and Outdoor Education.</p>																																																								
<p><b>Senior Phase</b></p> <p><b>S4</b> (Mainly N5 &amp; N4 with some young people sitting N3 courses)</p> <p>Young people study 7 subjects throughout S4. This is a continuation of 7 of the 8 subjects they studied throughout S3. All young people must continue with English and Mathematics but then have personalisation and choice for their remaining 5 qualifications. Work Experience is offered to all young people in S4???</p> <table border="1"> <thead> <tr> <th>Column A (4)</th> <th>Column B (4)</th> <th>Column C (4)</th> <th>Column D (4)</th> <th>Column E (4)</th> <th>Column F (4)</th> <th>Column G (4)</th> </tr> </thead> <tbody> <tr> <td>Maths</td> <td>English</td> <td>Biology Chemistry Geography Physics</td> <td>Administration Art French Physical Education</td> <td>Biology Chemistry Modern Studies Wood Working</td> <td>Art Drama Music</td> <td>Computing Science French History Hospitality -PC</td> </tr> </tbody> </table> <p>Young people study 5 subjects throughout S5 and S6. This is a continuation of 5 of the 7 subjects they studied throughout S4. All young people must continue with English but then have personalisation and choice for their remaining qualifications provided they have reached a satisfactory level of Mathematics (National 4).</p> <table border="1"> <thead> <tr> <th>Column A (6)</th> <th>Column B (6)</th> <th>Column C (6)</th> <th>Column D (6)</th> <th>Column E (6)</th> </tr> </thead> <tbody> <tr> <td>Administration Biology Computing Science History Modern Studies Music Physics Travel &amp; Tourism Wood Working</td> <td>ART Chemistry Modern Studies Music Physical Education</td> <td>Creative Industries Practical Electronics Geography Lab Science Maths</td> <td>English</td> <td>ART Biology Practical Cake Craft Chemistry Drama Physics Sports Development Sports Leadership College</td> </tr> </tbody> </table> <p><b>S5/6</b> (mainly at N5 and Higher with some young people at N4)</p> <p>Young people in S4/S5/6 have the opportunity to participate in the city wider Senior Phase college programme. This programme involves two afternoons a week at college. Courses are available in a wide range of subjects and specialisms. Courses are available from Level 4 to Level 7.</p> <p><b>Senior Phase College Partnership with Glasgow Colleges</b></p>																																	Column A (4)	Column B (4)	Column C (4)	Column D (4)	Column E (4)	Column F (4)	Column G (4)	Maths	English	Biology Chemistry Geography Physics	Administration Art French Physical Education	Biology Chemistry Modern Studies Wood Working	Art Drama Music	Computing Science French History Hospitality -PC	Column A (6)	Column B (6)	Column C (6)	Column D (6)	Column E (6)	Administration Biology Computing Science History Modern Studies Music Physics Travel & Tourism Wood Working	ART Chemistry Modern Studies Music Physical Education	Creative Industries Practical Electronics Geography Lab Science Maths	English	ART Biology Practical Cake Craft Chemistry Drama Physics Sports Development Sports Leadership College
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<p><b>Health &amp; Wellbeing (3)</b> PE (2) PSE (1)</p> <p><b>RME (1)</b></p> <p><b>HMB PSE (1)</b></p> <p><b>Senior Elective</b></p>																																																								
<b>Tutor Time (2 x 25 minutes)</b>																																																								



## Wider Achievement

In addition to strong academic results, a key part of our curriculum is our Wider Achievement programme. The aim of this programme is to provide our pupils with the skills required to be successful in their life beyond school. Through the projects they undertake pupils will develop their softer skills. They will learn to organise, plan and present and they will become resilient, good communicators, and understand how to work as part of a team.



Lochend Community High School: Wider Achievement & Leadership Courses (@August 2018)

Session: 2018-2019

Year Group	Number of WA Periods	Courses	Organisation	SCQF Points	Structure
S1	2	Dynamic Youth	Youth Scotland	n/a	<ul style="list-style-type: none"> <li>1 period per week of Dynamic youth tasks to work towards Youth Achievement Bronze in S3</li> <li>1 period per week on 9 week rotation Dynamic Youth/Young Leaders/John Muir/ Heart start</li> </ul>
		Heart Start	British Heart Foundation	7/11	
		Young Leaders Award	Sports Leader UK	n/a	
		John Muir Award	John Muir Trust	n/a	
S2	2	Dynamic Youth	Youth Scotland	n/a	<ul style="list-style-type: none"> <li>1 period per week of Dynamic youth tasks to work towards Youth Achievement Bronze in S3</li> <li>1 period per week on 9 week rotation Dynamic Youth/Young Leaders/John Muir/ Heart start</li> </ul>
		Heart Start	British Heart Foundation	7/11	
		Young Leaders Award	Sports Leader UK	n/a	
		John Muir Award	John Muir Trust	n/a	
S3	2	Duke of Edinburgh Bronze/Silver	Duke of Edinburgh Award	n/a	<ul style="list-style-type: none"> <li>Through the S2 options process pupils will select one of the identified courses to complete throughout the school session</li> <li>Delivered within the Languages curriculum</li> </ul>
		College Partnership Level 4 Courses	Glasgow kelvin College	Depends on course/units	
		Modern Languages for Life and Work	SQA	15	
S4	<ul style="list-style-type: none"> <li>Some WA/Leadership courses offered within the course choice structure for S4</li> </ul>	Sports Leader Level 5 SQA Leadership	Sports Leader UK SQA	11	<ul style="list-style-type: none"> <li>Courses selected within option choice structure</li> </ul>
		Duke of Edinburgh	Duke of Edinburgh Award	n/a	
		Senior Phase College Programme	Glasgow Schools College Partnership	Depends on course/units	
S5/6	<ul style="list-style-type: none"> <li>1 Period Senior Elective for all pupils</li> <li>Additional WA/Leadership courses offered within the course choice structure for SP</li> </ul>	Sports Leader Level 6 SQA Leadership	Sports Leader UK SQA	17	<ul style="list-style-type: none"> <li>Courses selected within option choice structure</li> <li>All S5/6 pupils will select a senior elective 1 period per week and will undertake a wider achievement award</li> </ul>
		Duke of Edinburgh	Duke of Edinburgh Award	n/a	
		Senior Electives	SQA	Depends on course/units	
		Senior Phase College Programme	Glasgow Schools College Partnership	Depends on course/units	

## Assessment and Reporting

All young people are assessed both formally and informally throughout the year. This allows young people and their teachers to identify their strengths and areas for improvement. A variety of assessment methods are used to enable staff to pass on information to parents and carers about the progress of their child. Assessment records are kept by teachers and form the basis of discussion at parents' meetings throughout the year.

Our Key Dates information detailing all parents' meetings and the schedule for issuing written reports and tracking reports is sent to all parents during the summer break and is also available on our school website.

If you have any concerns about your child's progress do not hesitate to contact their pastoral care teacher at any time.

## Pupil Support

All staff in Lochend Community High School have a clear responsibility for the welfare of young people. In addition, all young people are given a pastoral care teacher on entering the school. This provides a vital link between home and school as the pastoral care teacher has an "all-round" picture of a pupil's progress and general health and wellbeing. In most cases, a parent's first point of contact with the school will be the pastoral care teacher.

## The Named Person

GIRFEC stands for 'Getting It Right For Every Child'. This is the Scottish Government-led approach to making sure that all our children and young people, and their parents or carers can get help and support when needed, from birth through to age 18 (or beyond if still in school).

The vast majority of Scotland's children and young people get the love and support they need from within their families and their wider local communities. However, even the most loving and caring families can sometimes need extra support. The GIRFEC approach aims to make it as easy as possible for any child or young person (and their parents) to get that help or support when they need it.

To access support when needed, part 4 of the Children and Young People Act (Scotland) 2014, states that every child in Scotland has a Named Person, as a single point of contact. This Named Person has a responsibility to provide help and support when asked and can draw together other services if needed, co-ordinating help for the child or parents.

The Named Person will be a promoted teacher within the school your child attends. Please do not hesitate to contact the school if you want to speak with your child/s Named Person.

## Meeting Learner Needs

At the heart of achieving our goals set out in our school Vision, Values and Aims is Meeting the Needs of Learners.

**Meeting Learners' Needs encompasses a range of factors including:**

Curriculum	Learning and Teaching Strategies
Active Learning	Assessment
Options Programme	Differentiation
Support for Learning	ASN Provision
EAL	Partnership Working

## Promoting Positive Relationships

In Lochend Community High School, we are committed to safeguarding the rights of pupils and staff to work in an environment which encourages effective learning and teaching. The development of a positive learning environment is essential if effective learning and teaching is to take place within Lochend Community High School.

Effective learning and teaching is dependent on the nurturing of positive relationships through the daily interactions between staff and learners and between learners themselves.

Consequently we expect all pupils to be fully engaged in a challenging and purposeful learning environment and our positive behaviour policy promotes the rights of our young people and staff to work within an ethos of mutual respect.

Our policy and work is based and underpinned by a set of agreed values and everyone should aspire to demonstrate these values in our daily work.

**Honesty, Equity, Ambition, Respect, Responsibility, Determination**

We believe that by consistently demonstrating these standards, positive relationships will be developed and maintained across our school community.

Contribution to the whole-school culture and ethos enhances the level of unity and pride felt among all members of the Lochend Community High School.

With a school roll of approximately 430 pupils, we serve pupils from wide-ranging and diverse backgrounds.

No two children are the same. Our responsibility to the holistic development of our young people is our foremost priority and we aim to meet their needs in relation to all aspects of their health and wellbeing. Different pupils require different approaches to their learning and the essence of our work is to provide a school experience which meets the needs of all of our learners.

Lochend Community High aims to achieve the highest levels of engagement and behaviour throughout our school community. We believe that these high standards will be evident as a result of the development and maintenance of positive relationships forged across the whole school.

Positive Relationships and Positive Behaviour must be considered in the same way as any other area of the curriculum where staff would assess, plan, teach, differentiate and evaluate in order to ensure that pupils achieve the required skills. This sits at the heart of "Responsibility of All"

## Homework

Homework is an integral part of the learning process and as such an important aspect of a young persons' education. Family involvement in young people's education has proven to have a positive impact on a student's school life. In Britain, studies have identified that students who are regularly supported by their parents, perform significantly better in class exercises, exams and become more confident with their independent learning.

Homework is defined as any work or activity that students are asked to undertake outside of lesson time, either on their own, or with the aid of parents and carers. Homework does not necessarily have to be completed at home but can be completed in free periods and at after school homework clubs. We see work completed outside of lesson time as a valuable part of a student's learning.

### The purpose of homework

The school regards the purpose of homework as being to:

- Provide learners with the opportunity to work on activities that are relevant to learning outcomes, or that contribute to gaining qualifications/accreditations
- Develop an effective partnership between the school, parents and carers in pursuing the academic aims of the school and the development of their child
- Consolidate and reinforce skills and understanding prior to the following lesson, particularly in English and Mathematics
- Extend learning across the curriculum through additional reading
- Encourage pupils as they get older to develop the confidence, self-discipline and independence to develop organisational skills.

As a school, we encourage young people to pursue out of school activities. Homework should be used to effectively reinforce and/or extend what is learned in school. We hope that our young people feel a sense of personal satisfaction in a task completed well and that their efforts will be recognised and praised both at home and at school. Homework tasks should be undertaken to the best of their ability. We hope that parents and carers will be willing and able to give their active support to ensure that work completed at home is done so conscientiously and in the best possible conditions.

Pupils may be expected to undertake a variety of homework activities. Activities will differ depending on the teacher and subject. Examples include: reading tasks, numeracy tasks, quizzes, project work, classwork extensions, coursework, essays and research activities, revision activities.

As a general rule, teachers will not set substantial homework tasks to be completed for the next day; pupils will have at least two days to complete any work set.

## School Improvement

On an annual basis you will receive a copy of our Standards and Quality Report. Copies from previous years are available on the school website. The Standards and Quality report will be used to share the overall exam performance of the school and highlights progress in key curricular areas such as literacy, numeracy and health and wellbeing. Our priorities for improvement are detailed in our School Improvement Plan. Any parent or carer seeking a copy of the plan can contact the school office or check our website.

## Useful Contacts

Parentzone Scotland is a unique website for parents and carers in Scotland from early years to beyond school. The website provides up to date information about learning in Scotland, and practical advice and ideas to support children's learning at home in literacy, numeracy, health and wellbeing and science. Information is also available on Parentzone Scotland regarding additional support needs and how parents can get involved in their child's school and education. Furthermore, the website has details about schools including performance data for school leavers from S4-S6 and links to the national and local authority and school level data of the achievements of Curriculum for Excellence levels. Parentzone Scotland can be accessed at :

<https://education.gov.scot/parentzone>

## Comments & Complaints

In LCHS we aim to have positive relationships across our school community. However, if you have a comment or complaint about any aspect of school life, please contact the Headteacher in the first instance.

Glasgow City Council complaints procedures are available:

<https://www.glasgow.gov.uk/complaints>

Customer Care Team

Customer & Business Services

Glasgow City Council

City Chambers

Glasgow G2 1DU

Tel: 0141 287 0900

e-mail: [customercare@glasgow.gov.uk](mailto:customercare@glasgow.gov.uk) or [education.customerservices@glasgow.gov.uk](mailto:education.customerservices@glasgow.gov.uk)